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MEMORANDUM FOR:

Director of Logistics

Deputy Director for Administration

Agency Training Board

25X1A

FROM

:

SUBJECT

Appreciation\_for Full-Time, Agency-

Sponsored Training

Having recently completed two semesters of full-time, Agency-sponsored training at the University of Maryland, I wish to thank those who supported and approved my training. My two semesters at the University of Maryland proved to be some of the most challenging and enjoyable months I have experienced; I feel certain the knowledge I have gained from this experience will enable me to perform my next and future assignments more professionally. Again, thank you for the opportunity; I hope my future performance will be a tangible measure of my appreciation and will reflect credit upon the Office of Logistics and the Agency.

Atts

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