

*Director  
For info*

*de*

Executive Registry  
77-3634

3 October 1977

MEMORANDUM FOR: Assistant For Public Affairs  
FROM :   
SUBJECT : CIA Record Retention

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1. In discussions with  director of the Agency's record retention program, it became apparent to me that, in addition to problems peculiar to it, the CIA shares many of the paperwork problems of the business world and that it is making an active and impressive effort to bring these under control.

2. The annexed draft article describing our problems in this area and what we are doing about them may be appropriate for publication over the Director's by-line in some forum. One which comes to mind is the op-ed page of the New York Times.

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Attachment:

25 OCT 1977

*Tom - I think I might  
appear a bit defensive  
but suggest you float it -  
JG*

EXECUTIVE REGISTRY FILE

*Public Affairs*

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Next 3 Page(s) In Document Exempt

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