

Executive Registry
77-2554/1

DDA 77-5680

e-38.2
130d77

21 October 1977

MEMORANDUM FOR: Director of Central Intelligence
FROM: Michael J. Malanick
Acting Deputy Director for Administration
SUBJECT: First Class Travel

1. Action Requested: None. This is in response to your question re Agency policy on first class travel, both domestic and overseas.

2. The Agency's regulations authorize heads of Independent Offices (OGC, OLC, IG, etc.) and operating officials (DDO Division Chiefs and Office Directors in other Directorates) or above to travel first class.

3. Per regulations attached: Deputy Directors and Chiefs of Station/Base may authorize first class travel when it is determined: (1) that less than first-class accommodations on flights abroad do not provide adequate standards of sanitation, health, or comfort; or (2) that the mission to be performed or the physical condition of the traveler requires the use of first-class accommodations. Deputy Directors may not delegate this authority except to a single senior subordinate. Chiefs of Station/Base may not delegate.

4. Other authorized reasons for first-class travel are emergencies, no space available when time is of the essence, and no less than first class available between points of authorized travel.

/s/ Mike

Michael J. Malanick

Attachments:



EXECUTIVE REGISTRY FILE ~~DDA~~

ADDA/MJMalanick:lm (21 Oct 77)

Distribution:

- Orig - DCI w/atts
- ① ER w/atts
- 1 - ADDCI w/atts

This is OK

MORI/CDF Pages 1-6

STAT

Approved For Release 2006/08/30 : CIA-RDP80M00165A000300060025-9

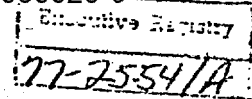
Page Denied

Next 4 Page(s) In Document Denied

Approved For Release 2006/08/30 : CIA-RDP80M00165A000300060025-9

ATTACHMENT

Form 163a
8-66



OCT 1977

Honorable Daniel K. Inouye, Chairman
Select Committee on Intelligence
United States Senate
Washington, D.C. 20510

Dear Senator Inouye:

This is in response to your 3 October 1977 (Q#54) letter to me concerning CIA first class travel regulations. This is to advise that the Agency's domestic travel regulations are based on the Federal Travel Regulations, Federal Property Management Regulations 101-7 and our foreign travel regulations are adopted from the Foreign Affairs Manual exercising the Director's Public Law 110 authority to establish foreign travel regulations. The Foreign Affairs Manual, as you know, applies to Department of State, USIA, and USAID.

The language of our updated travel regulations as it applies to the travel of our senior officers is based upon the language in the Foreign Affairs Manual (6 FAM 1845.3b(2)), copy attached, that represents State's implementation of the Federal Travel Regulations for both foreign and domestic travel for certain senior officials of the Department of States.

The updated travel regulation to which you refer resulted in more restrictive policy for use of first class travel. Certain authorities previously delegated to Chiefs of Station to approve first class travel have been rescinded, and approval is now required by a Deputy Director or his

designees, except in certain special situations, including emergencies. We believe that our policy is consistent with generally accepted procedures for the most senior Government executives.

Sincerely,

/s/John F. Blake

John F. Blake
Acting Deputy Director

Enclosure

(Dept of State Regulation 6 FAM 1845.3.b.(2)

ADDA/MJMalanick;se (13 October 1977)

Distribution:

Original - Addressee w/encl.

1 - ADDCI w/encl.

1 - OLC w/encl.

✓ 1 - ER w/encl.