

*2/28/54 in final  
file 9 Jan 53.*

*taken the following  
steps to*

MEMORANDUM FOR THE PRESIDENT

In response to your request of December 31st, ~~by I~~  
~~this~~ this Agency has <sup>with</sup> assisted the orderly transition ~~from your~~  
~~Administration~~ to the incoming Administration, ~~in the following ways:~~

- a. By your direction I kept each of the major Presidential candidates informed on international developments, along the general lines of the briefings I regularly prepare for you. During the campaign General Eisenhower and Governor Stevenson were each briefed four times at their convenience by an Agency representative.
- b. By your direction this Agency prepared a comprehensive National Intelligence digest designed to give in summary form the most important national intelligence on a world wide basis. This was keyed to the NSC policy compilation prepared by the NSC Staff and was given by you to General Eisenhower immediately following the election.
- c. Since the election I have personally briefed General Eisenhower four times, and Mr. Joseph Dodge, the incoming Director of the Budget, once.
- d. To ensure the strict security precautions necessary for handling highly classified information, I have established a secure office for an Agency representative in the Commodore Hotel. This Agency representative is continuously available to the President-elect and to the

Secretary of State designate ~~(and to these two only)~~ <sup>intelligence reports</sup> to brief them and to provide the ~~materials~~ <sup>intelligence reports</sup> regularly prepared by the Central Intelligence Agency.

3

e. Representatives of CIA have conferred with ~~representatives of~~ <sup>and his representatives, at their request,</sup> General Eisenhower in connection with a committee which General Eisenhower proposes to establish for the purpose of reviewing the US effort in the field of "cold war" activities. These conversations have assisted in the organization of ~~such a~~ <sup>this</sup> committee and in determining ~~the kinds of information and material which the committee~~ <sup>providing it with working facilities</sup> will need.

f. Various special briefings have been prepared in order that I may provide on request additional ~~briefings~~ <sup>information</sup> for the principal cabinet and sub-cabinet officers.

MEMORANDUM FOR: GENERAL MITCHELL NOTED BY

*8 Jan 53 - cor*

Mr. Dulles asked that the attached proposed reply to the President's memorandum (Tab A) be given to you in draft form since there is some question as to whether paragraph e should be included. The pencilled changes are his.



8 January 1953

(DATE)

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