

SECRET

DD/S 63-2708


25 JUN 1963

25X1
63-5188



MEMORANDUM FOR: Deputy Director of Central Intelligence
THROUGH : Deputy Director (Support)
SUBJECT : Use of Reserve Appointment for the Employment of Retired
Personnel

1. This memorandum submits a recommendation for your approval. Such 25X1
recommendation is contained in paragraph 5.

2. Our recent discussion concerning the resignation of 
brought into focus the kinds of problems which we may face if we continue
to employ on an unlimited time basis individuals who have already retired
from other career services. I believe that we have this matter under control
in our normal recruitment practices but that we need a clear understanding
of the policy to be followed in the employment of senior personnel.

3. For the past several years, we have been careful in our routine
recruitment to employ on a career basis only those individuals whose age and
previous government service, if any, would enable them to earn a reasonable
annuity by age 60 or 62. Some exceptions have been made in hard-to-get cate-
gories or in other special circumstances, but the rule is that a new recruit
entering our service on a career basis can expect to earn a reasonable annuity
by the time we will expect him to retire. In order to provide for staff
employment status on a shorter term basis, we have established two types of
limited term appointments: (a) temporary appointment for periods of one
year or less; and (b) reserve appointment for periods of five years or less.
Either of these appointments can be renewed if there is a continuing need
for the individual's services but our commitment to him, and his to us, is
only for the time period specified on his appointment document.

4. We have not as a matter of standard practice applied these controls
to the employment of senior retired officers. In a few cases, we have speci-
fically recommended a reserve appointment, but in most cases employment com-
mitments have already been made by senior Agency officials before the techni-
cal processing of appointment papers has been undertaken. Another factor
which has perhaps retarded the application of these controls in the employ-
ment of senior officers was an initial feeling that a "reserve appointment"
offered less status and prestige than a regular appointment. The reserve
appointment is also relatively new and officials who ordinarily engage in
the negotiations with senior appointees perhaps have not been familiar with
it. In any event I now believe that there are significant advantages (and
no valid objections) to the practice of routinely making the Agency appoint-
ment of a senior retired careerist from another service on a reserve basis.
An exception to this rule could be authorized whenever there were unusual
circumstances--although it is difficult to anticipate such a situation.

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EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION 25X1

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SUBJECT: Use of Reserve Appointment for the Employment of Retired Personnel

5. It is recommended that you approve as a matter of policy the rule that the Agency appointment of a retired careerist from any other branch of Government service shall be made on a reserve basis for a specified term not to exceed five years.

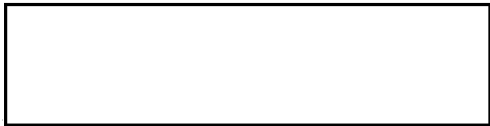
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Emmett D. Echols
Director of Personnel

CONCUR:

25X1



L. K. White
Deputy Director (Support)

27 JUN 1963

Date

The recommendation in paragraph 5 is approved.

25X1




for Marshall S. Carter
Deputy Director of Central Intelligence

28 June 1963
Date

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OD/Pers  sac (24 June 1963)

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C-O-N-F-I-D-E-N-T-I-A-L

10 July 1963

OFFICE OF PERSONNEL MEMORANDUM NO.

25X1

SUBJECT: Use of Reserve Appointment for the Employment of Retired Personnel

1. The following paragraphs have been extracted from an "Eyes Only" memorandum for the Deputy Director of Central Intelligence, and are published for the information and guidance of all concerned:

For the past several years, we have been careful in our routine recruitment to employ on a career basis only those individuals whose age and previous government service, if any, would enable them to earn a reasonable annuity by age 60 or 62. Some exceptions have been made in hard-to-get categories or in other special circumstances, but the rule is that a new recruit entering our service on a career basis can expect to earn a reasonable annuity by the time we will expect him to retire. In order to provide for staff employment status on a shorter term basis, we have established two types of limited term appointments: (a) temporary appointment for periods of one year or less; and (b) reserve appointment for periods of five years or less. Either of these appointments can be renewed if there is a continuing need for the individual's services but our commitment to him, and his to us, is only for the time period specified on his appointment document.

"We have not as a matter of standard practice applied these controls to the employment of senior retired officers. In a few cases, we have specifically recommended a reserve appointment, but in most cases employment commitments have already been made by senior Agency officials before the technical processing of appointment papers has been undertaken. * * * In any event I now believe that there are significant advantages (and no valid objections) to the practice of routinely making the Agency appointment of a senior retired careerist from another service on a reserve basis. An exception to this rule could be authorized whenever there were unusual circumstances--although it is difficult to anticipate such a situation.

OPM 9-63

GROUP 1 Excluded from Automatic Downgrading and Declassification

C-O-N-F-I-D-E-N-T-I-A-L

C-O-N-F-I-D-E-N-T-I-A-L

"It is recommended that you approve as a matter of policy the rule that the Agency appointment of a retired careerist from any other branch of Government service shall be made on a reserve basis for a specified term not to exceed five years." (underscoring supplied)

2. On 28 June 1963 the Executive Director approved the recommendation quoted immediately above. The policy established thereby applies equally to senior personnel retired from military or from civilian Federal service.

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EMMETT D. ECHOLS
Director of Personnel

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