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(CLASSIFICATION)

Executive Registry

65-1572

**OFFICE OF THE DIRECTOR**

Action Memorandum No. A-444

Date 26 MAR 1965

TO : Deputy Director for Science & Technology

SUBJECT : Automatic Data Processing - BOB Circular A-71

REFERENCE:

1. Executive Department guidelines distributed at the FPBC meeting 15 March set forth the President's request for each department and agency to examine carefully their ADP policies and management. With CIA each Directorate has its own special ADP requirements which will involve the budgeting of many dollars and considerable manpower over the next five years. The increasing need for computers in intelligence processes underscores the importance of sound planning based on a complete understanding of the present and future requirements of the Agency.

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2. To meet this growing need, the DCI established an Office of Computer Services within the Directorate of Science and Technology on 5 August 1963 [redacted]. OCS currently operates the CIA Computer Center in behalf of all Directorates, provides reports to management on computer utilization, reviews new requirements for equipment acquisition, and coordinates Agency-wide computer needs in fulfilling liaison with industry and other Government agencies. Although specialized computer installations operate at NPIC (DD/I) and RID (DD/P), they are required to maintain close staff liaison and coordination with OCS in the interest of sound Agency management.

3. In order to achieve the highest degree of team action in connection with BOB Circular A-71, the Assistant Director for Computer Services

SUSPENSE DATE:

1 JUNE 1965

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should convene the ADP Committee [redacted] to review Agency programs and plans for ADP and provide me a written report through FPBC not later than 1 June on outstanding issues, including but not confined to:

a. Projection of probable Agency automatic data processing needs over the next five years in the light of anticipated intelligence programs and ADP equipment advances;

b. Identification of possible alternative Agency actions and their costs with respect to projected needs;

c. Discussion of ways and means to achieve further economies in the use of the Agency's ADP assets;

d. Review of the Clewlow report with a recommendation for action thereon; and

e. Review of pertinent outstanding executive directives and pending legislation in order to recommend an Agency position with respect thereto.

4. For the purpose of the review I would like a representative from GBPAM included as a member of the ADP Committee. In view of the urgency implicit in the executive Directives, it may be necessary to require panel members to devote full time to the early completion of this report.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director-Comptroller

cc: Deputy Director for Plans  
Deputy Director for Intelligence  
Deputy Director for Support

OBPAM/PAS/EAB:mcc 19 March 1965  
Retyped for changes: vgd 25 March 1965  
Distribution:

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Executive Registry  
65-34641

16 JUN 1965

DD/S&T 2572-65

**MEMORANDUM FOR:** Executive Director-Comptroller  
**SUBJECT:** Report of ADP Committee  
**REFERENCE:** Action Memorandum A-444, dated  
26 March 1965

1. This memorandum presents the Executive Director-Comptroller with my views on the Report of the Automatic Data Processing (ADP) Committee convened by the Executive Director-Comptroller to review Agency programs and plans for ADP. It further presents a recommendation for action. That recommendation is found in paragraph 8.

2. It is my opinion that the Report of the ADP Committee is not responsive to the direction given by the Executive Director-Comptroller. Action Memorandum A-444 established, in paragraph 3, a minimum of five issues to which the Committee should address itself. The reading of this Report indicates to me that the Committee has not given consideration, and therefore has not been responsive, to the following three issues:

a. Projection of probable Agency automatic data processing needs over the next five years in the light of anticipated intelligence programs and ADP equipment advances;

b. Identification of possible alternative Agency actions and their costs with respect to projected needs; and

c. Discussion of ways and means to achieve further economies in the use of the Agency's ADP assets.

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3. In a more general sense it is my further considered opinion that the Committee failed to identify the problem for which they were convened and therefore have failed in their assignment. It is clear to me that the issue was to take a critical and penetrating look at Agency progress to date in properly organizing and posturing itself to accomplish the most effective and economical use of automatic data processing equipment. Having performed this study, the Committee was then expected to give advice and guidance to senior Agency management as to how best to proceed in this most significant field. In lieu of accepting and responding to that challenge, I find the following type of language in the Report:

a. ". . . the Committee was unable to obtain unqualified acceptance of a premise that the preservation of the status quo represents a condition or a set of conditions which should or should not continue indefinitely to be tolerated." (Confer pages 31 and 32.)

b. "The Committee notes, however, that the validity of settling on any one course is suspect because criteria to measure effectiveness of mission accomplishment and security considerations in balance against cost of one or another of the several possible alternatives have not been established to everyone's satisfaction." (Confer page 32.)

Having expressed themselves in the ambiguous rhetoric quoted above, the Committee then recommends major reorganizational changes, not designed to solve the problem but, in essence, to further study it.

4. The definition of the issue, as I interpret it, is not one of tremendous philosophical challenge. The courses of action available, to be responsive to your directive, are either to enhance the concept of centralization or to retreat to a situation of status quo ante. While in effect the Agency today has some degree of theoretical centralization, the responsibilities and authorities of the Office of Computer Services are at best ambiguous and weak. Accordingly, the Agency owes it to itself to adopt a clear and forthright policy on centralization concerning ADP or abolish the concept.

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5. As the Deputy Director for Science and Technology, I somewhat share the parochial views expressed by the other Directorates which, in the main, stand for Directorate-owned and operated computer centers. Like any line commander, I like to have under my control the totality of assets essential to the discharge of my responsibilities. Further, with OCS located within this Directorate, I am given responsibilities of an Agency-wide nature and, to the degree that this exists, I must concern myself with extra-Directorate matters. My primary need in the field of computerization is for a scientific and arithmetic computation capability.

6. The above having been said, I feel it incumbent upon me to crystallize the true issue. This crystallization is admirably performed in the dissent to the ADP Committee Report, rendered, with my knowledge and approval, by [redacted] the DD/S&T representative on the Committee. [redacted] as evidenced by his dissent, has thoroughly read and understood the challenge given the Committee by you. He has presented argumentation of an impressive, persuasive, and logical nature which I find difficult, as a senior Agency officer, to dismiss. While the Committee Report itself speaks of ill-defined issues and general considerations, which allowed the Committee to come to no specific conclusions or recommendations, [redacted] has clearly and precisely presented the facts of the matter to Agency management. In effect, he asks the question as to whether the Agency can afford any other course except centralization and his facts clearly state that there is no other acceptable alternative.

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7. I should like to offer one other observation. The Committee presents for your consideration five recommendations. Three of them pertain to the establishment of the position of "Assistant for Data Processing" having a direct reporting relationship to the DCI. I would submit for your consideration that such a position, in the person of the Assistant Director for Computer Services, today exists. All that is necessary to accomplish the impact of the first three Committee recommendations is a strong charter and an Agency will to stand behind the provisions of that charter. I find no quarrel with recommendation 4 and, as for recommendation 5, I agree with the obvious exception that there is no need to create the Assistant for Data Processing in the Director's office.

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8. It is my recommendation that you not endorse the ADP Committee Report, that  dissent be accepted as the basis for an Agency policy in computer centralization, and that an appropriate Agency regulation so be issued, the implementation of which will be a responsibility of the Assistant Director for Computer Services.

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**ALBERT D. WHEELON**  
Deputy Director  
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Science and Technology

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65-3466/2**SECRET**

3 July 1965

**MEMORANDUM FOR: Chairman, ADP Committee****THROUGH : DD/S&T****SUBJECT : Response to Action Memorandum A-444.**

I am returning the report of the ADP Committee with a request that the Committee return to work to answer the questions posed in the action memorandum. I commend to your attention the dissenting viewpoint of the DD/S&T as expressed by [redacted]. I wish that these viewpoints would be considered without prejudicing your final report. I believe that the ADP Committee should present to the DCI more positive recommendations and a clearer plan for the future of our ADP system. I would like to have this report in the hands of the Executive Director by September 15. I am giving this late deadline because I am certain that the work on the long range plan will definitely affect the revised report.

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(signed) Lyman B. Kirkpatrick *DM*  
**Lyman B. Kirkpatrick**  
**Executive Director**

cc: DD/S  
 D/BPAM  
 C/COMOR

LBK:rcr: 3 July 65

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(CLASSIFICATION)

65 1506

OFFICE OF THE DIRECTOR

In reply refer to  
Action Memorandum No. A-449

Date 23 March 1965

TO : Legislative Counsel

SUBJECT : Agency award for Mr. Vinson

REFERENCE:

Please submit as soon as practicable a recommendation for the DCI's consideration regarding delivery of the Agency award to Mr. Vinson.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick  
Executive Director

EHK:bh:rcr:23 Mar 65

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Executive Registry  
65-1506/A

25 March 1965

MEMORANDUM FOR: Executive Director-Comptroller *LPH*  
SUBJECT: Agency Award to Mr. Carl Vinson  
REFERENCE: Action Memorandum No. A-449

The most dignified approach to the delivery of the Agency award to Mr. Carl Vinson would be for the Director to visit him in Georgia and personally deliver the medal and citation. He should take John S. Warner and perhaps a couple of other appropriate Agency officials. I would suggest inviting Mr. Rivers and Mr. Blandford. The round trip would take a day, so perhaps it would have to be done on a week end.

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[Redacted Signature Box]

LAWRENCE R. HOUSTON  
General Counsel

*A-449*

Next 8 Page(s) In Document Exempt