

DDIS 63-0944

63-1913

**OFFICE OF THE DIRECTOR**

Action Memorandum No. 185

Date 14 MAR 1963

TO : Chief, Africa Division  
VIA : Deputy Director (Plans)  
SUBJECT : Delinquent Fitness Reports  
REFERENCE:

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1. You are aware of my interest in the quality of fitness reporting in the Agency and can appreciate, I am sure, that timeliness is a critical consideration. You should be concerned, as I am, that there remain outstanding nine reports, due before the end of 1962, for which you are responsible.

2. Please advise me by 18 March what action you have taken to remove these delinquencies.

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(Signed) Marshall S. Carter

**Marshall S. Carter**  
Lieutenant General, USA  
Deputy Director

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**Distribution:**

- Original - Addressee
- 1 - DD/P
- 1 - Exec. Dir./DCI
- 1 - ER ✓
- 1 - DDS/OP/POD

OP/POD/ [redacted] 15 March 1963

SUSPENSE DATE: 15 March 1963

**CONFIDENTIAL**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

25X1