

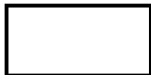
OFFICE OF THE DD/I

file
CRS

DATE: 30 October



TO: ~~Mr. Proctor/Mr. Smith~~


FROM:




SUBJECT: Publications Procurement

REMARKS:

Colonel White issued a diktat on publications procurement which I attach, along with a copy of Harry Eisenbeiss' excellent study of the procurement situation; the former flies in the face of the latter. I have sent a copy of Colonel White's memo to   and Eisenbeiss.

Eisenbeiss advises that we are probably already over the  figure set by Colonel White for total procurement allocations for FY 1970. Harry claims that the paper work required to meet paragraphs 2. b. and 2. c. of the memo will cost more than what we are trying to save. This may be an exaggeration, but Eisenbeiss is genuinely anguished.

I have not talked to  he and/or Eisenbeiss will need instructions from you on how we are to proceed to meet or to challenge Colonel White's requirements.

ACTION

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~~SECRET~~

file: CRS

Executive Registry
69-5381

29 OCT 1969

3073-69

MEMORANDUM FOR: Deputy Director for Intelligence
Deputy Director for Plans
Deputy Director for Science & Technology
Deputy Director for Support

SUBJECT : Publications Procurement

1. The Agency's expenditures for books, newspapers and periodicals have been increasing steadily during the past five years and jumped nine percent during Fiscal Year 1969 to [redacted] I believe that it is possible to reduce these dollars if we apply a conscientious and continuous effort to assure that only those publications are purchased which are absolutely necessary for the conduct of Agency activities.

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2. I am therefore asking that the following steps be taken:

a. The Director/PPB will allot only [redacted] for publications procurement for Fiscal Year 1970.

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b. Each Deputy Director should review the current procurements of his Directorate, eliminate those which are not essential, reduce subscriptions to the minimum required, and submit to CRS by 1 December 1969 a revalidated list of his remaining Fiscal Year 1970 publication procurement requirements.

c. The Deputy Director for Intelligence and Deputy Director for Support should prepare new regulatory procedures to require: (1) validation of new procurement orders by office heads or area division chiefs; and (2) annual review and revalidation by each Deputy Director of all subscriptions and procurements within his Directorate.

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[redacted signature box]

L. K. White
Executive Director-Comptroller

GROUP 1
Excluded from automatic
downgrading and
declassification