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Approved For Release 2005/07/22 : CIA-RDP80B01495R000600060002-1

SECRET - 1609 - 67

10 May 1967

MEMORANDUM FOR: Deputy Director for Intelligence
SUBJECT : OCR Reorganization
REFERENCE : OCR Reorganization Plan dated 14 April 1967
approved by DDI on 4 May

25X1 Meetings were held by the DDI on 2 May attended by Messrs. Smith, [redacted] Vance and [redacted] and on 4 May in which Mr. Proctor also joined. Based on these discussions the DDI approved the OCR proposed plan, with specific reference to the seven points set forth on pp 5 and 6 of D/OCR covering memorandum. A number of problems were discussed in connection with the actual implementation of the OCR plan. The DDI pledged his assistance and support to make it possible for OCR to successfully cope with these. 25X1

25X1 1. OCR will set as a goal, to be achieved no later than the end of Fiscal Year 1969, a staffing complement of [redacted]

25X1 2. The programmed strength for OCR for Fiscal Year 1968 will be [redacted] with the understanding that OCR will make every effort to come down to an on duty strength of [redacted] 25X1

3. The DDI will make every effort to assist OCR in achieving the transition to a new area configuration, while at the same time materially reducing its strength. In particular, the DDI will grant flexibility, or, if necessary, request the Executive Director-Comptroller to grant flexibility to OCR in:

a. Establishing a new staffing pattern and grade structure commensurate with its new mode of operations and not necessarily tied to its former structure.

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b. Gaining relief from the former grade-point average since the staffing complement will be [] less than the former one.

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c. Providing sufficient funds to carry personnel [] through whatever portion of Fiscal Year 1969 seems necessary.

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d. Helping to place personnel who cannot be absorbed into the smaller OCR structure.

e. Permitting necessary recruitment to continue even though the Office may be above the authorized ceiling.

f. Allowing promotion of promising individuals even though headroom is temporarily blocked by surplus personnel.

g. Applying salary retention action to anticipated downgradings.

4. The DDI will be willing to review the adverse effects of reductions made, particularly in the document services area, with a view toward restoring such reductions if the case seems justified.

5. The DDI will take the initiative with the consumer offices of OCR in making clear the need for a cooperative referral service. OCR will furnish a concept of operating such a system within the next six weeks.

6. The DDI will stabilize the strength of OCR at [] positions for the next 24 months and permit a test of the new operating concepts and organization.

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7. A priority rating will have to be given OCR by the Office of Logistics for space renovation if we are to make a timely reallocation of personnel, equipment and files into collocated area divisions. Logistical scheduling will have to coincide with area reorganization scheduling if we are not to disrupt OCR services to production offices. Furthermore, the Office of Logistics should be alerted to the funding aspects of this renovation program.

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8. Permission will have to be granted to expand the DDI all-source Special Center area to accommodate the new area divisions. This could mean additional requirements for receptionists, guards, alarm systems, etc.

25X1

JOHN K. VANCE
Director of Central Reference

NOTED:

[Redacted Signature]

Director of Intelligence Support

10 May 67
Date

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