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26 January 1972

NOTE FOR: Mr. Paul V. Walsh, ADDI

SUBJECT: Attendance at Convention, New York, New York,

March 27-29, 1972

- 1. I would appreciate receiving official orders so that I may attend the upcoming annual meeting of the Association for Asian Studies at the Waldorf-Astoria -- this in pursuit of my CAR life.
- 2. I have been a member for some time. I attended the last annual meeting, here in Washington a year ago; and the year before that (on NIPE) in San Francisco.

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Chief, DD/1 Special Research Staff and Coordinator for Academic Relations

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association for asian studies, inc.

PUBLISHER OF THE JOURNAL OF ASIAN STUDIES

1 LANE HALL, UNIVERSITY OF MICHIGAN ANN ARBOR, MICHIGAN 48104 PHONE (313) 665-2490

January 15, 1972

Dear Fellow Member:

The next annual meeting of the Association for Asian Studies will take place at the Waldorf-Astoria Hotel in New York city, March 27-29, 1972.

HOTEL RESERVATIONS: If you will need hotel accommodation in New York, fill out the enclosed reservation card and mail it directly to the Waldorf-Astoria Hotel as soon as possible. Rooms will be assigned on a first-come-first-served basis.

PRE-REGISTRATION: Pre-registration alleviates overcrowded registration conditions, especially during the first morning of the meeting. If you know that you will be attending the meeting, indicate this in the space provided on your dues envelope and add a \$4.00 (\$2.00 for students) fee to your dues payment. Return this with the enclosed pre-registration card filled out as fully as possible. When you arrive at the meeting, all you will have to do is pick up your identification badge which will be already prepared for you -- and add your New York address to the pre-registration card. In the event you are unable to attend the meeting, your pre-registration fee will be refunded. Registration fees at the hotel will be:

Member - \$6.00, Student Member - \$4.00, and Non-Member - \$6.00.

PLACEMENT SERVICE: The Association will again operate a job placement service at the annual meeting. Both the institutional and individual application forms will be printed in the January issue of the Newsletter so that interested parties may fill them out in advance of the meeting. Additional forms will be available at the placement desk in the exhibit area of the Waldorf-Astoria. The Association strongly urges all institutions seeking Asian specialists to register their job openings through the Association's placement service and to conduct interviews within that framework.

ANNUAL ELECTION: The ballot for the annual election of the Association's Board of Directors and the Regional Council members is enclosed.

MEMBERSHIP DUES: Your membership renewal dues notice is also enclosed. Place your payment in the envelope provided and return it to the Secretariat as soon as possible.

Sincerely yours,

Richard L. Park

Secretary-Treasurer

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