DEFENSE INTELLIGENCE AGENCY INSTRUCTION
No. 57-

HEADQUARTERS DEFENSE
INTELLIGENCE AGENCY
WASHINGTON, D.C. 20301

INTELLIGENCE PROCESSING

EXPANDED APPLICATION OF INSTALLATION IDENTIFICATION

1. PURPOSE: This instruction establishes the expanded applicability of current standardized installation identification elements (IIE's) to DoD intelligence publications heretofore not employing such identification elements, and the administrative procedures involved.

2. APPLICABILITY: This instruction applies to the Military Departments, the Unified and Specified Commands and their component commands, and to the Defense Intelligence Agency.

3. REFERENCES:

   a. DIA Organization and Functions Book, as amended.

   b. DIAI 57-4, 25 June 1965, "Preparation and Submission of Field/AIF Requests."

   c. DIAI 55-12, "Photo Reconnaissance Requirements/Objectives, 16 August 1963.

   d. DIAI 55-7, 30 April 1965, "Standard Intelligence Reporting Forms," as amended.

DIA review(s) completed.

e. DIAM 65-2-1, AIF Form No. 1 Instructions (Installations), as amended.

f. DIAM 65-2-2, AIF Form No. 2 Instructions (Airfield Evaluation), as amended.

g. DIAM 65-2-3, AIF Form No. 3 Instructions (Coasts and Landing Beach Evaluation), as amended.

h. DIAM 65-3-1, 1 August 1966, "Functional Classification Handbook."

i. DIAM 65-5-1, 15 May 1966, "Air Target Material Program (ATMP) Production Management System."

j. DIAM 65-6-1, 1 November 1966, "Air Order of Battle Data Input Instructions."

k. DIA Basic Encyclopedia (formerly Bombing Encyclopedia), published in May each year. Volume I - An Alphabetical listing of installations within countries; Volume II - A Numerical cross reference of Volumes I and III listed by BE number without regard to countries; Volume III - A Categorical listing with installations and places arranged alphabetically by country within each category; and Volume IV - An Area listing of installations and places arranged in numerical order by World Aeronautical Chart (WAC) number and further broken down by specific sheet numbers of Series 200/50 graphics indicating their location by area.

l. DIA PC-560/1-64, "DIA Point Reference Guide."

m. DoD Directive 5000.11, 7 December 1964, "Date Elements and Data Codes Standardization Program."

n. DoD Instruction 5000.12, 27 April 1965, "Data Elements and Data Codes Standardization Procedures."

o. ASD (C) Memorandum for the Director, DIA, via Chairman, JCS,

20 September 1965, "Standardization of Intelligence Data Elements and Data Codes," designating DIA as Assigned Responsible Agency (ARA) to develop recommendations for DoD standards for those data elements and data codes required in DoD intelligence data systems.

p. DIAI 65-9, 24 February 1966, "Data Elements and Data Codes Standardization Program."

q. DIAI 65-5, 31 March 1966, "Automatic Data Processing Systems: DoD Standard Geopolitical Code."

r. DIAR 55- , September 1966, "Intelligence - Standards and Administrative Procedures for Expanded Application of Installation Identification."

4. BACKGROUND:

a. References a. through l. reflect the important role of standard installation identifications in intelligence processing throughout the DoD intelligence community as included in a series of DIA Automated Intelligence File (AIF) publications, such as the Target Data Inventory (TDI), the Basic Encyclopedia (BE), etc., all of which are shared with the intelligence components of the Military Departments and the U&S Commands. The intelligence processing system under which these installation records are produced will continue under currently prevailing procedures.

b. References m. through r. reflect a recent trend pattern in part caused by the DoD-directed emphasis on standardization of data elements and data codes. One phase of this standardization effort has focused attention on installation identification. The reviews conducted reveal frequent discrepancies in identification in both manually produced and

automated intelligence publications throughout the DoD intelligence community. In the interest of accuracy and clarity, this instruction, therefore, prescribes an expansion of the application of the DIA-established standard Installation Identification Elements (IIE's) to all DoD finished intelligence publications containing installation data. Additionally, the requirement for this expanded standardization is seen in the extension of the DIA-established IIE's to the USIB Intelligence Community as a whole.

5. INSTALLATION IDENTIFICATION ELEMENTS (IIE's): The standard IIE's are as follows:

a. The Name of the Installation

The name approved by the Board of Geographic Names (BGN) will be used for the place-name portion of the installation name. For further details of naming procedures, see DIAM 65-2-1 (reference 3.e.).

b. Basic Encyclopedia Number (BE Number or BENO)

This is the identification number for the installation. Consult DIAM 65-2-1 (reference 3.e.) for procedural details of assigning this number.

c. The DIA Installation Category Code

DIAM 65-3-1 (reference 3.h.) is the guide for assigning category codes. A more detailed description for adaption to special requirements is found in the individual category summary sheets in various DIA publications, such as the TDI and CPFL (Contingency Planning Facility List). DIA is prepared to consider any recommendation for modification or amendment required to categorize the installation in question. Such recommendations should be submitted by letter to DIA from the Military Departments and the U&S Commands.

d. Geographic Coordinates of the Location of the Installation

Fifteen-character geographic coordinates. Consult the DIA Point

Reference Guide (reference 3.1.) for determining the point at which the

location will be read within a given type of installation. AIF Form No. 1

Instruction (reference 3.e.) is the guide to how to enter coordinates in an

input form. The Military Departments and U&S Commands will use the Field

AIF (reference 3.b.) as the vehicle for indicating coordinates to DIA.

e. The DoD Country Code

Consult DIAI 65-5 (reference 3.g.). This IIE is used in automated

intelligence publications.

f. Graphic Reference for Coordinates

This is required only when requesting a new BE number from DIA through

the use of the Field/AIF (DD Form 1495, reference 3.b.).

The first four IIE's above should be shown in any text for reporting a new

installation as in the following hypothetical example of a manually pro-

duced publication:

> "...A new airfield, Casito Airfield, (BE 0616-08006;
> 25-27-34N, 170-20-15E) has been identified one mile south
> of the little fishing village of Casito (BE 0616-09996)
> in Ruritania. The airfield is believed to be used as a
> reserve base (category 80100) by the Ruritanian Air Force."

6. DETERMINATION OF IIE's:

a. The individual analyst preparing a study in the Military Departments

and in the U&S/Component Commands is responsible for filling in the

appropriate fields in the Field AIF (DD Form 1495) for obtaining a new BE

number from DIA (ATTN: DIAAP-1K). He should include the six IIE's except for

the installation portion of the BE number. This installation number will

be assigned by DIA (DIAMS). Similar procedures within DIA are governed by

DIAR 55- (reference 3.r.).

b. For the latest installation data contained in the AIF, inquiries
may be made by DIA analysts through the DIAMS Request Service. Later,
when a new system is introduced, these inquiries will be made by the analyst
direct to the computer by means of remote access analyst consoles. Those elements
of DoD who have the BCD (Binary Coded Decimal) should consult this file
for the latest up-dated information. For other DoD elements, the Field AIF
will serve as a request medium to DIA. For known installations, the Name
and BE Number will suffice for identification the first time an instal-
lation is mentioned in the text.

c. In summary, what is sought is positive identification of all
installations contained in DIA/DoD intelligence publications by means of
a single standard set of identification elements common to all such publi-
cations. There is no requirement for the use of all IIE's for all purposes.
Frequently, the Name and the BE number will be adequate. At other times,
the addition of the Category Code will be required for positive identifi-
cation. In finished intelligence studies containing tabulations of instal-
lations by categories with category headings, the addition of category code
numbers for individual installations would be redundant. Individual judg-
ment must be applied in each instance as to the degree to which IIE's are to
be used.

7. SCOPE:

a. DIA/DoD finished intelligence publications currently employing
standard IIE's as here described, such as the BE, TDI, CPFL, PROL, CRL,
FSTL, ASSOTW, and Estimates which mention specific installations, will

6

continue to use the standard IIE's.

b. The following types of DIA/DoD intelligence publications, which heretofore have not included DIA standard IIE's, will in the future include such identifiers as specified in paragraphs 5. and 6. Applicable publications are those for which DIA/DoD are OPI:

(1) Basic Intelligence Studies, including:

(a) Special Studies, such as those pertaining to Ports, Transportation, Logistics, Health and Sanitation, Handbooks, and Identification Guides.

(b) Scientific and Technical Studies.

(2) Monthly periodicals and other recurring or "as required" publications containing installation information.

(3) Special studies on subjects of current interest, including weekly or monthly summaries.

(4) Collection Manuals, Specific Intelligence Collection Requirements, and requirements for other collection programs containing known installation references.

(5) DoD Intelligence Information Reports prepared in answer to Specific Intelligence Collection Requirements or other collection requirements media in which known installation references have been given.

c. All Military Departments and U&S/Component Commands answering requirements under paragraph 7.b. will submit a plan to DIA for inclusion of installation identifications in their publications to the extent required to attain positive identification not later than ninety (90) days following

7

receipt of this instruction. Similar DIA plans will be submitted in accordance with DIAR 55-   (reference 3.r.).

8. SECURITY: The classification of the AIF does not exceed SECRET NOFORN. Installations information derived from special source material will be sanitized under existing regulations prior to submission to DIA (ATTN: DIAMS).

9. EFFECTIVE DATE: This instruction is effective upon publication.

FOR THE DIRECTOR:

OFFICIAL: RICHARD W. WHITNEY
                                             MAJOR GENERAL, USA
                                             Chief of Staff

ESCHOL M. JOHNSON
COLONEL, USAF
ACofS/Administration

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1st draft completed 13 Jul 66. It was based on 1st draft of the draft-DIAR as
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2nd draft derived from comments by ⁰r. Alexander, AP-1K, and Messrs Williamson and
Hoge, MS-6, on 1st draft.

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gence publications heretofore not employing such identification elements, and

the administrative procedures involved.

2. <u>APPLICABILITY</u>: This instruction applies to the Military Departments, the

Unified and Specified commands and their component commands, and to the Defense

Intelligence Agency.

3. <u>REFERENCES</u>:

    a. DIA Organization and Functions Book, as amended.

    b. DIAI 57-4, "Preparation and Submission of Field/AIF Requests," 25 June

1965.

    c. DIAM 65-2-1, AIF Form No. 1 Instructions (Installations), as amended.

    d. DIAM 65-2-2, AIF Form No. 2 Instructions (Airfield Evaluation), as

amended.

e. DIAM 65-2-3, AIF Form No. 3 Instructions (Coasts and Landing Beach Evaluation), as amended.

f. DIAM 65-3-1, "Handbook for Installation Naming and Functional Classification," as amended.

g. DIAM 65-5-1, "Air Target Material Program (ATMP) Production Management System," 15 May 1966.

h. DIAM 65-6-1, "Air Order of Battle Data Input Instructions," 1 November 1966.

i. DoD Directive 5000.11, "Data Elements and Data Codes Standardization Program," 7 December 1964.

j. DoD Instruction 5000.12, "Data Elements and Data Codes Standardization Procedures," 27 April 1965.

k. ASD (C) Memorandum for the Director, DIA, via Chairman, JCS, "Standardization of Intelligence Data Elements and Data Codes," 20 September 1965, designating DIA as ARA to develop recommendations for DoD standards for those data elements and data codes required in DoD intelligence data systems.

l. DIAI 65-9, "Data Elements and Data Codes Standardization Program," 24 February 1966.

m. DIAI 65-6, "Automatic Data Processing Systems: DoD Standard Geopolitical Code," 31 March 1966.

n. DIAR 55- ,"Intelligence - Standards and Administrative Procedures for Expanded Application of Installation Identification,"   September 1966.

4. BACKGROUND:

a. References 3. a. through h. reflect the important role of standard installation identifications in intelligence processing throughout the DoD intelligence community as included in a series of DIA Automated Intelligence

2

File (AIF) publications, such as the Target Data Inventory (TDI), the Basic

Encyclopedia (B.E.), etc., all of which are shared with the intelligence

components of the Military Departments and the U&S commands. The intelligence

processing system under which these installation records are produced will

continue under currently prevailing procedures.

b. References 3. i. through n. reflect a recent trend pattern in part

caused by the DoD-directed emphasis on standardization of data elements and

data codes. One phase of this standardization effort has focussed attention

on installation identification. The reviews conducted reveal frequent dis-

crepancies in identification in both manually produced and automated intelli-

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of accuracy and clarity, this instruction, therefore, prescribes an expansion

of the application of the DIA-established standard Installation Identification

Elements (IIE's) to all DoD finished intelligence publications containing

installation data. Additionally, the requirement for this expanded standard-

ization is seen in the extention of the DIA-established IIE's to the USIB

Intelligence Community as a whole.

5. <u>INSTALLATION IDENTIFICATION ELEMENTS (IIE's)</u>: The standard IIE's are

as follows:

a. The Name of the Installation

The name approved by the Board of Geographic Names (BGN) will be used

for the place-name portion of the installation name. For further details of

naming procedures, see DIAM 65-3-1 (ref. 3. f.).

b. Basic Encyclopedia Number (B.E. Number, or BENO)

This is the identification number for the installation. Consult

DIAM 65-2-1 (ref. 3. c.) for procedural details of assigning this number.

c. The DIA Installation Category Code

DIAM 65-3-1 (ref. 3. f.) is the guide for assigning category codes. A more detailed description for adaption to special requirements is found in the individual category summary sheets in various DIA publications, such as the TDI and CPFL (Contingency Planning Facility List). DIA is prepared to consider any recommendation for modification or amendment required to categorize the installation in question. Such recommendations should be submitted by letter to DIA from the Military Departments and the U&S commands.

d. Geographic Coordinates of the Location of the Installation

Fifteen-character geographic coordinates. Consult the DIA Point Reference Guide (DIA PC-560/1-64) for determining the point at which the location will be read within a given type of installation. AIF Form No. 1 Instruction (ref. 3. c.) is the guide to how to enter coordinates in an input form. The Military Departments and U&S commands will use the Field AIF (ref. 3. b.) as the vehicle for indicating coordinates to DIA.

e. The DoD Country Code

Consult DIAI 65-6 (ref. 3. m.). This ~~is the final~~ IIE. ~~as shown~~ is used in automated ~~any~~ intelligence publications.

f. Graphic Reference for Coordinates

This is required only when requesting a new B.E. number from DIA through the use of the Field/AIF (DD Form 1495).

The first ~~five~~ four IIE's above should be shown in any text for reporting a <u>new</u> installation as in the following hypothetical example ~~from~~ of a manually produced publication:

> "... A new airfield, Casito Airfield, (B.E. 0616-08006;
> 25-27-34N, 170-20-15E) has been identified one mile south
> of the little fishing village of Casito (B.E. 0616-09996)
> in Ruritania. ~~(Country Code NN).~~ The airfield is believed
> to be used as a reserve base (Category 80100) by the Ruri-
> tanian Air Force."

6. <u>DETERMINATION OF IIE's</u>:

a. The individual analyst preparing a study in the Military Departments and in the U&S/Component commands is responsible for filling in the appropriate fields in the Field AIF (DD Form 1495) for obtaining a <u>new</u> B.E. number from
(ATTN: DIARF-1K).
DIA∧ He should include the six IIE's except for the installation portion of the B.E. number. This installation number will be assigned by DIA. Similar procedures within DIA are governed by DIAR 55- (ref. 3. n.).

b. In the case of installations already contained in the AIF, the analyst or writer can usually obtain IIE's through reference to the Basic Encyclopedia (B.E.), Volumes I through IV, published by DIA in May annually. For installations contained in the AIF but not yet appearing in the published B.E., inquiries may be made by DIA analysts of the DIA computer by means of the appropriate AIF forms. Later, when a new system is introduced, these inquiries will be made by the analysts direct to the computer by means of remote access analyst consoles. Those elements of DoD whose computers operate an AIF may, similarly, consult this file for the latest up-date. For other DoD elements, the Field AIF will serve as a request medium to DIA for the latest up-dated B.E. For known installations, the Name and B.E. Number will suffice for identification in the text.

c. In summary, what is sought is positive identification of all installations contained in DIA/DoD intelligence publications by means of a single standard set of identification elements common to all such publications. There is no requirement for the use of all IIE's for all purposes. Frequently, the Name and the B.E. number will be adequate. At other times, the addition of the Category Code will be required for positive identification. In finished intelligence studies containing tabulations of installations by

5

category and bearing category headings, the addition of category code numbers for individual installations would be redundant. Individual judgment must be applied in each instance as to the degree to which IIE's are to be used.

7. SCOPE:

a. DIA/DoD finished intelligence publications currently employing standard IIE's as here described, such as the B.E., TDI, CPFL, Airfields and Seaplane Stations of the World *(ASSOTW)*, and Estimates which mention specific installations, will continue to use the standard IIE's.

b. The following types of DIA/DoD intelligence publications, which heretofore have not included DIA standard IIE's, will in the future include such identifiers as specified in paragraphs 5. and 6. Applicable publications are those for which DIA/DoD are OPI:

(1) Basic Intelligence Studies, including:

(a) Special Studies, such as those pertaining to Ports, Transportation, Logistics, Health and Sanitation, Handbooks, and Identification Guides.

(b) Scientific and Technical Studies.

(2) Monthly periodicals and other recurring or "as required" publications containing installation information.

(3) Special studies on subjects of current interest, *including weekly or monthly Summaries*

(4) Collection Manuals, Specific Intelligence Colletion Requirements, and requirements for other collection programs containing known installation references.

(5) DoD Intelligence Information Reports prepared in answer to Specific Intelligence Collection Requirements or other collection requirements media in which known installation references have been given.

6

c. All Military Departments and U&S/Component commands answering re-
quirements under paragraph 7. b. will submit a plan to DIA for inclusion
of installation identifications in their publications to the extent required
to attain positive identification not later than ninety (90) days following
receipt of this instruction. Similar DIA plans will be submitted in
accordance with DIAR 55- (ref. 3. n.).

8. <u>SECURITY</u>: The classification of the AIF does not exceed SECRET NOFORN.
Installations derived from special source material will be sanitized under
existing regulations prior to submission to DIA (ATTN: DIAMS).

8. <u>EFFECTIVE DATE</u>: This instruction is effective upon publication.

FOR THE DIRECTOR:

OFFICIAL: RICHARD W. WHITNEY
                                                             MAJOR GENERAL, USA
                                                             Chief of Staff

ESCHOL M. JOHNSON
COLONEL, USAF
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