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CODIB-D-111/1.3/2
29 December 1964

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

Foreign Publications Task Team III

Approved Terms of Reference

The attached paper reflects CODIB discussion of and action on

the draft CODIB-D-111/1.3/1 of 9 December 1964, as described in CODIB-M-59,

23 December 1964, paras. 2 and 3.

25X1

Secretary

MORI/CDF

GROUP I
Excluded from automatic
downgrading and
declassification

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UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

TASK TEAM III - FOREIGN PUBLICATIONS

Terms of Reference

I. OBJECTIVE

To examine the overall effectiveness of the Community's programs for procurement and processing of foreign publications and to propose actions aimed at further increasing the effectiveness of these programs.

II. PARAMETERS

The team will consider foreign publications to cover the open literature published in any foreign country, and processing systems to include any within or outside the government whose product is or could be used for the benefit of the Community.

III TASKS

The team will address, but will not be necessarily limited to the following aspects:

    a. Requirements for foreign publications
    b. Adequacy of procurement effort
    c. Need for processing

        1. Transliteration
        2. Bibliographic control
        3. Indexing
        4. Abstracting
        5. Extraction of data
        6. Translation

    d. Dissemination of the results of processing
    e. Storage and retrieval of the results of processing
    f. Automation of processing
    g. Coordination of systems.

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IV. MEMBERSHIP

Members of the team will require TOP SECRET clearance and should be assigned from or have ready access to and knowledge of foreign publication acquisition, processing and exploitation. With the active support of the CODIB Support Staff, members of the Task Team will spend approximately one day a week or its equivalent on Task Team matters.

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