

USAREUR CENTRAL REGISTRY (PROV)
513th INTELLIGENCE CORPS GROUP
APO 154 US FORCES

AEUMO-CR(FR)

30 July 1962

ANNEX F TO USAREUR CENTRAL REGISTRY
STANDING OPERATING PROCEDURES NUMBER 1 (U)
(SHORT TITLE CR-SOP-1 (U))

GERMAN SCREENING DESK

1. (C) PURPOSE: The German Screening Section is responsible for releasing classified information to West German agencies that are authorized to receive such information. Release of such information is done as a part of our liaison with German agencies to aid German authorities in maintaining internal security as well as to contribute to mutual security interests of Germany and the United States. The actual release of information prepared by the German Screening Desk is made by Liaison Officers located throughout West Germany.

2. (C) AUTHORIZED WEST GERMAN AGENCIES: The following West German agencies are authorized to receive classified information:

- a. The Federal Defense Ministry of the German Federal Republic (through the Intelligence Division USAREUR Representative, OCA, Bonn).
- b. BfV (Federal Agency for the Protection of the Constitution).
- c. LfV (State Agency for the Protection of the Constitution).
- d. Federal and State Border and Customs Police.
- e. LKA (State Criminal Police).
- f. BKA (Federal Criminal Police).
- g. MAD (Military Security Service).
- h. BND (Federal Intelligence Service).

DECLASSIFIED AT 12 YEAR INTERVALS
NOT AUTOMATICALLY DECLASSIFIED.
DOD DIR 5200.10

~~CONFIDENTIAL~~

ANNEX F TO CR-SOP-1 (U)

MEMO-CR (FR)

30 July 1962

SUBJECT: German Screening Desk

- i. State Prosecuting Attorneys.
- j. Prosecuting Attorneys in principal cities within the German Federal Republic.
- k. Criminal Police of the principal cities in the German Federal Republic.
- l. Municipal Police of the principal cities in the German Federal Republic.
- m. Prosecuting Attorneys of such other states or Kreis as have need of information in connection with their legal responsibilities.

3. (c) NON-RELEASABLE INFORMATION: The following types of classified information will not be released to foreign governments unless specifically authorized by the Assistant Chief of Staff, Intelligence, Department of the Army.

a. "Restricted Data" as defined in the Atomic Energy Act of 1954 or classified defense information which has been removed from the "Restricted Data" category since enactment of the law. (Authority for removing information from the "Restricted Data" category is vested in the Atomic Energy Commission).

b. Information which, if possessed by a foreign nation, would be likely to be harmful, derogatory, or prejudicial to the interests of the United States; such as matters pertaining to:

(1) United States Government.

(a) Officials or operations of the US Government, or any agency thereof.

CONFIDENTIAL

ANNEX F TO CR-SOP-1 (U)

SUBJECT: German Screening Desk.

30 July 1962

- (b) US relations with the government of the requesting nation.
 - (c) Evaluated intelligence concerning the requesting or recipient nation, its colonies, possessions, protectorates, or dependencies e.g., the British Commonwealth).
 - (d) US Relations with a third nation.
 - (e) US or allied personnel of sufficient consideration to cause international or diplomatic repercussions.
 - (f) Information received from a third friendly power when the approval of that power has not been obtained.
- (2) Defense Information.
- (a) US order of battle information.
 - (b) Cryptologic information, to include all aspects of cryptology, cryptographic devices, communications security and communications intelligence.
 - (c) Censorship.
 - (d) Cover and deception.
 - (e) Escape and evasion, guerilla warfare, and special forces.
 - (f) Atomic, biological and chemical warfare.
 - (g) Information pertaining to US research and development projects.
 - (h) Positive intelligence information.
- (3) Special Intelligence:
- (a) Sensitive intelligence activities.
 - (b) A project, program, document, or other information which is of critical sensitivity with respect to US national security and

CONFIDENTIAL

ANNEX F TO CR-SOP-1 (U)

ASORIC-GR(194)

SUBJECT: German Screening Desk.

10 July 1962

must, therefore, be given the most limited distribution, even within the United States Army, Europe.

(c) Information marked "Special Handling Required - Not Releasable to Foreign Nations Except _____," except for release to the indicated nation.

(d) Information which could compromise the status of USI agent.

(e) Completed, suspended or closed cases in their entirety when they contain portions contributed by any intelligence agency, or element, not directly under the control of this Group.

(f) Information on cases that have been given other than routine direction by DCSI, USAREUR, or higher authority, or cases that have been developed as a result of DCSI, USAREUR, or higher requirements.

(g) Counterintelligence information, except that the DCSI, USAREUR, may authorize the release of counterintelligence information classified no higher than SECRET to the Federal Republic of Germany, as indicated in the "Releasable Information" section of this SOP.

(4) Miscellaneous.

(a) Information, including plans, drawings, and specifications that may infringe upon patent rights or foreign claims and that must be referred for approval to the Department of the Army.

(b) Privileged information (AR 345-20).

1 Classified information pertaining to US citizens.

2 All information of a personal nature which is maintained in military personnel files and is not available to the general public.

SECRET

ANNEX F TO C-SEP-1 (U)

ASUBO-CR(FR)

30 July 1962

SUBJECT: German Screening Desk.

(c) Inspector General reports (AR 20-30)

(d) Information of joint interest to the United States Departments of the Army, the Navy, and the Air Force.

4. (c) RELEASABLE INFORMATION: a. Authority has been delegated by DCSI, USAREUR, to the Commanding Officer, 513th INTC Group to release counterintelligence information classified no higher than SECRET to the Federal Republic of Germany. The following types of information are considered releasable as approved by the Commanding Officer, 513th INTC Group:

(1) Information concerning indigenous persons released from USAREUR employment.

(2) Intelligence or counterintelligence information pertinent to the security of the recipient agency or the German Federal Republic, if not of sufficient consideration to cause international or diplomatic repercussions. Such releasable information would be inclusive of the following:

(a) Attempts by Soviet or Soviet Bloc nations, groups or individuals to penetrate or gather information concerning recipient military or civil agencies, equipment, personnel or installations, or to sabotage such agencies, equipment, or installations in any way.

(b) Information which pertains to an active counter-espionage or countersubversive case affecting the security of the German Federal Republic.

(c) Information concerning plans by groups or individuals

CONFIDENTIAL

ANNEX F TO CR-SOP-1 (U)

AEUMO-CR(FR)

30 July 1962

SUBJECT: German Screening Desk.

within the German Federal Republic to perpetrate mass demonstrations or uprisings against the duly constituted authority of that government or its agencies.

(d) Information of any type indicating that a security threat exists against the German Federal Republic or its agencies.

(e) Any information in which the requesting agency may have justifiable interests, provided such information is not classified higher than SECRET.

(3) Generally, all derogatory information with a classification of CONFIDENTIAL is releasable to any German requestor agency if the information originated with or was produced by this command (USAREUR) and meets other criteria stated herein. However, information that might reflect adversely on the US Department of Defense or any political power currently in grace with the West German Government must be reported very carefully or not at all.

(a) Information classified SECRET must be cleared for release by DCSI, USAREUR.

(b) Information that originated with another American Intelligence agency must be cleared for release by that Agency or by DCSI, USAREUR.

(c) Any information which originated with the former Military Government of Germany (from 1945 until approximately 1948) is releasable to the German Federal Republic.

(d) Any information which originated with the former High Commission of Germany (HICOG) (after about 1948) should be referred to the American Consulate for release.

ANNEX F TO CI-SOP-1 (U)

~~CONFIDENTIAL~~

30 July 1962

SUBJECT: German Screening Desk.

5. (C) PROCESSING REQUESTS: When a request for information is received in the Central Registry (CR) a worksheet is attached and it is forwarded to the Central Personality Index (CPI) for "look up", to determine if information exists in CR concerning the subject(s) of the request. In CPI information (dossier number, thermofax copy of information card, etc) is attached to the request. The request is then forwarded to the German Screening Desk where it is logged, assigned a release number and given to one of the personnel for research, summarization and preparation of a release in draft form. In preparing a release of information, it is necessary that the writer has been thorough in extracting all pertinent information from the dossier or information card. Information pertaining to residences or activities with the Nazi Party and radical right wing groups should be reported. Should the writer have difficulty in deciding whether information is derogatory or reportable, it is best to include the information in the draft and/or discuss its pertinency and releasability with the supervisor.

6. (U) EVALUATION OF THE INFORMATION: When information has been evaluated in a dossier or on an information card, that same evaluation will be used in any release prepared by the German Screening Section; except that the evaluation of A-1 will seldom, if ever, be used. Very close scrutiny of source and information should be exercised before retaining a high evaluation. An interested case officer and/or the supervisor should be consulted in cases of doubt and the supervisor must be consulted prior to alteration of any evaluation.

CONFIDENTIAL

ANNEX F TO CR-SOP-1 (U)

AFUMO-CR(FR)

30 July 1962

SUBJECT: German Screening Desk.

7. (C) FORMAT: a. The heading of each release will be placed in the upper left corner of each page and will consist of name (last name first in capital letters), date and place of birth of the subject as they appear on the request.

b. In the upper right corner, the writer will enter his instructions as to the disposition of the file copy of the final correspondence and the original request. The only instructions that will appear here are (1) "Card" if no dossier exists on subject; or (2) the dossier number, such as "XE 666 666", which already has been assigned the subject. When "Card" is indicated, this constitutes instructions that the subject(s) in the basic request will be carded to the impersonal dossier HE 500 310, entitled: Releases to West German Agencies, and all file correspondence will be placed therein. When an active dossier number is indicated, this constitutes instructions that no carding is necessary and that all file correspondence will be placed in indicated dossier.

c. A "reference dossier" is one in which there exists information about an individual who is not the subject of the dossier. The ONLY "reference dossier" in which releases may be filed is HE 500 310.

d. A sample of a rough draft follows:

"SCHMIDT, Julius Hans CONFIDENTIAL HE 000 000 (Micro active)
13 March 1931
BAYREUTH, Germany

(Body of release)

M/R: Coordinated with Doaks/OSC/Smith/Ger Scr/17 Apr 60"

ANNEX F TO CR-SOP-1 (U)

AEUMO-CR(FR)

30 July 1962

SUBJECT: German Screening Desk.

e. The names of organizations should be written in full in the language of origin; an English translation, if available, should follow in parenthesis as well as any known short title or abbreviation. Example: "Kommunistische Partei Deutschlands (Communist Party of Germany - KPD)." After appearing in the aforementioned manner, the abbreviation or short title may be used in subsequent reference to the organization in any one release.

f. Multiple subject, within a single basic request, who have no direct connection with each other will be treated separately and individual releases will be prepared. When multiple subjects have a complicated and/or direct relationship with each other, a single release will be prepared and subparagraphing will be used to cover the information being released on each subject. In such a release, care must be taken to avoid confusing the identity of the various individuals.

g. Frequently identifying data contained in a request for a Central Registry check will supplement or will differ from information contained on the subject's card in CPI. In these cases, the CPI locator card must be "strengthened" by completing WB Form 212(1) and attaching it to the file copy of the basic request and our reply. These will then be sent to CPI, ATTC: Strengthening Desk.

h. Occasionally indices of CR will indicate that a dossier in which the researcher is interested has been, to USACRF, Fort Holabird, without a microfilm copy being retained in CR. If a dossier or summarization of a dossier is required from CRF, the request must be sent to:

SECRET

ANNEX 3 TO CR-SOP-1 (U)

SUBJECT: German Screening Desk

Deputy Chief of Staff, Intelligence
United States Army, Europe
APO 403, US Forces

Copies of these requests will be retained in a pending file so that compliance with suspense date or other follow-up action may be accomplished.

i. Frequently a request for information is received from one German agency to which a reply has been sent to another German agency in the same "chain of command". When a request is received from such an agency, the requestor will be referred to the recipient of our original release.

(1) Example: Subject is _____, born (date) in (town). All available information was released to (agency) on (date) under RN _____.

(2) Agencies within "chain of command" organizations:

(a) BfV, all LfV's.

(b) ASEW, all MAD's.

(3) A requesting agency will not be referred to another agency unless the other is within the "chain of command". In these instances, a separate release reflecting substantially the same info must be made. An indication of the original requestor(s) will be included in the new release.

(a) Example: Subject is _____,

(body of release)

(b) Above information was released to (agency) on (date) in reply to a request dated _____.

CONFIDENTIAL

ANNEX F TO CR-SOP-1 (U)

AEMO-CR(FR)

30 July 1962

SUBJECT: German Screening Desk

8. (U) USE OF MEMORANDUM FOR RECORD (M/R): The purpose of the M/R is two-fold: (1) to enable the writer to indicate coordination with the interested case officer and (2) to provide the writer with a means of recording any explanation or comment concerning a particular release or any circumstances pertaining thereto. Coordination is required on every release which the writer has reason to believe will be of interest to USI. The purpose of coordination is two-fold: (1) it provides the case officers with information from German agencies which may be of operational interest to them; and (2) it serves to prevent the release of information that could compromise an active case of embarrassment to any US or allied agency.

9. (C) INFORMATION FROM ALLIED OR OTHER AMERICAN AGENCIES: Before reporting any information contained in a dossier or on an information card, the writer must ascertain the origin of the information.

a. If information in our files originated with an agency of a foreign power, this fact must be reported to the requesting liaison officer. This fact will NOT be included in the release, but rather, will be included in the letter of transmittal to the liaison officer, or indicated "For Liaison Officer Only" or "Not Releasable" if a TWX is used to transmit the release. Example: Additional information dated _____ was received from British Intelligence.

b. If all the information in our files on one particular subject of a request was received from a foreign power or another US Agency, the German Screening Section will indicate a "No Record" to the liaison officer

ANNEX F TO CR-SOP-1 (U)

~~CONFIDENTIAL~~

AEUMO-CR(FR)

30 July 1962

SUBJECT: German Screening Desk.

for release and at the same time indicate to the liaison officer the source of the information. Example: "No information available except that which was received from British Intelligence, dated _____."

c. If an allied power or another US agency has shown operational interest in the subject of a release, usually no information on this subject should be released, but the liaison officer must be informed of the interested agency so that he may request a release from that agency. The application of this rule may be made only after experience and training have enabled the writer to use competent discretion in such matters. There are many influencing factors:

(1) The degree and extent of interest shown by another agency.
(2) The date of this interest; if relatively recent, more weight must be given to this fact.

(3) There may be more or less innocuous information, biographical, etc., which may be releasable, with the included fact to the liaison officer that additional information is available from another identified agency. (It is important that the liaison officer be able to exploit all possible sources of information, which may be beneficial to the security interest of Germany as well as the US).

(4) There may be instances where the entire case relative to the subject of a dossier has been transferred to another agency, in which case a "No Record" is for release and the liaison officer is informed of the agency to which the transfer was made.

ANNEX F TO CR-SCP-1 (U)

AEUMO-CR(FR)

30 July 1962

SUBJECT: German Screening Desk

10. (U) EXTRADITION REQUESTS: Occasionally the German government will receive a request from another nation for the extradition of an individual. Before extradition is approved, a request is submitted to the CR for a file check to determine if the person to be extradited is of operational interest to any agency known to this headquarters. Such requests are processed as a priority through CPI and research is accomplished as in any other request from a German Agency. If information in CR files indicates an operational interest in subject of request, this matter should be coordinated with the appropriate case liaison officer. If there is no objection to extradition, no reply to the request is necessary. However, "No Objection" or any coordination that has been necessary is indicated on the request by M/R and it is filed as a matter of record either in subject's dossier or carded and filed in the impersonal dossier HE 500 310, whichever is appropriate. If there is an objection, this fact and the reasons for the objection will be reported to DCSI, USAREUR.

BUFORD E. McCHAREN JR
Major, AI (Inf)
Commanding

ANNEX F TO CR-SOP-1 (U)