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[Redacted]

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MEMORANDUM FOR THE RECORD

29 January 1968

SUBJECT: Minutes of COINS Committee Meeting of 5 January 1968

1. The COINS Committee met at NSA on 5 January 1968. Attending were:

[Redacted]

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2. Minutes of the meeting of 15 December 1967 were reviewed and approved.

3. [Redacted] NSA Data Systems Analyst briefed the committee on a machine format designed to facilitate recording of general information on COINS files to provide users an on-line reference to information on any aspect of COINS files. Each participating agency would compile and record all information on its files. NSA would consolidate all data, produce a master file tape and distribute copies to all other agencies for addition to their computer systems for on-line reference by users. Committee members were requested to study the format for a discussion at the next meeting.

4. As information on matters of interest, [Redacted] distributed copies of a paper, "Functional Specifications for Typewriter Like Time-Sharing Terminals" by T. A. Dolotta, Princeton University and O. G. Selfridge, Lincoln Laboratory, M.I.T. This paper describes a typewriter-like terminal suitable for connection to a remote computer, and specifically user oriented rather than programmer or machine operator oriented.

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5. Members were requested to carefully review correctness of the COINS file formats included in the Semiannual report prior to their publication in a single document on COINS files.

6. Final copies of Technical Memorandum of Agreement No. 1 on COINS communications were distributed for signature by representatives of the participating agencies.

7. Major Walther informed members that DIA was now prepared to initiate a request to the Defense Commercial Communications Office of DCA for installation of data circuits to NPIC, CIA, NIC and State. He requested notification from each of these agencies of a specific date of circuit installation and names of persons to be contacted at each agency.

GROUP-3

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25X1 8. The draft paper on establishment of security levels for COINS was discussed. [redacted] CIA, suggested that the proposed specific list of subjects and security levels were too inflexible. Rather than try to establish fixed levels of classification in advance, more flexibility could be achieved by classifying the various documents and aspects of COINS based upon their actual content and a determination by the COINS Committee. In this manner a list of subjects could be developed with documents to provide a guide to and levels of security classification.

25X1 9. [redacted] distributed copies of a draft charter for the Evaluation Panel. This paper was reviewed by [redacted] Panel Chairman and certain 25X1 changes suggested by her were made. Mr. Stein will represent Department of State on the Panel. A representative should be named by NIC if that organization desires, and [redacted] will be replaced on the Panel by another representative of NPIC. [redacted] has also requested that a member be appointed by CIA to allow here to devote full attention to the work of the Panel.

25X1 10. The next meeting was scheduled for 19 January 1968. 1000 hours, 25X1 Friday at CIA. Items for the agenda will include:

- a. COINS file information data base format (See paragraph 3).
- b. Charter for the Evaluation Panel
- c. COINS Situation Papers 4 and 5.
- d. Draft TMA on "Guide for COINS File Panels".

[redacted]

Executive Secretary, COINS
Committee

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