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CIA REQUIREMENTS COMMITTEE

Meeting, **Monday** 14 January 1963, 1430  
Room 7E30, CIA Headquarters Building

AGENDA

1. Progress Report--Development of the CIA Central Requirements Registry.
2. Report on Progress made in determining the practicability of machine indexing the "IPC list."
3. Other business.



25X1

Secretary

Distribution:

CIA Requirements Committee  
 Ray S. Cline - Chairman  
 Paul A. Borel - Vice Chairman



Otto E. Guthe

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**GROUP I**  
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CIA REQUIREMENTS COMMITTEE

Tuesday, 23 October 1962, Room 7E30, CIA Hqs Bldg, 1430 Hours

AGENDA

1. Action on proposed revised collection requirement form.
2. Report by OCI, ORR and OSI on action taken to date in response to DDI directive to cull registrable requirements from guidance documents, and to then reconsider need for the latter.
3. DD/P request to machine index IFC list.



Secretary

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Enclosures: (2)

1. Proposed Collection Requirement Form
2. Copy of DD/P memorandum to Chairman, Requirements Committee

Distribution:

CIA Requirements Committee  
 Ray S. Cline - Chairman  
 Paul A. Borel - Vice Chairman



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 fication

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MEMORANDUM FOR: Chairman, Requirements Committee

SUBJECT : Request to Code IPC Lists

1. It is requested that your committee instruct the Requirements Coordinator to record the Types of Information and Targets in the IPC List in a mechanical coding system.

2. It is anticipated that such a codification of the list will have advantages both to the producer of the list and to the individual elements of DD/P using it, for operational programming, for country directives, and for collection action.

3. For producers of the List such a codification will simplify problems of revision and thus facilitate keeping the List current. Revisions are needed for two reasons: the Priority National Intelligence Objectives from which the List is derived are revised annually; the information needs expressed in the List change as new developments occur. Revisions made through mechanical systems will be recorded and reproduced faster, and at less expense in manhours.

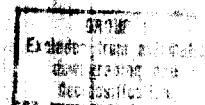
4. For operational planners and collectors a mechanical codification will permit more flexibility in arraying information in a manner best suited to the problem at hand. For example, the List enumerates Types of Information and Targets for each of the Priority National Intelligence Objectives without regard for the country or geographic area in which they fall. This is sound, for the objective and not the geographic area governs the collection priority. However, often it is desirable to round up all information needs and targets for some particular geographic entity. To do so by hand is a laborious, time consuming project.

5. Discussions have been held between members of my staff and Mr. [redacted] the Requirements Coordinator, and they are prepared to discuss in more detail the techniques required to reach the goals requested in this memorandum.

[redacted]

Chairman, IPC

SECRET



COLLECTION REQUIREMENT

For collector use only	Expiration date	Control No.
	Date of issue	Priority
Subject		Country

This space to be used for information of value to the collector but which may not be given to the source or a foreign liaison service. The requirement will appear on a separate sheet.

Classification

This portion to be removed before transmittal to field

Information Services Checked	Coordination with Other Production Components	Control No.
Bio. Reg. _____ Map Library _____	Checked with: _____ Prepared with: _____	Collectors
Ind. Reg. _____		CIA _____ State _____
Graph Reg. _____		Other _____
Intellofax _____		
Library _____		DIA _____
Originating Component	Refer questions to	Released by
_____	_____ Name _____ Tel. No. _____	

Remarks: (to include originator contact with collectors)

Classification