

STAFF STUDY "Individual Career Planning"

1 Discussed at CIA Career Council Meeting on
19 April 1956

12
April
56

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DATE 23 JUL 1981 REVIEWER: 029725

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20 APR 1956

MEMORANDUM FOR: Messrs [REDACTED]

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SUBJECT: Task Force on Individual Career Planning Form

1. The CIA Career Council at its 22nd Meeting on 19 April 1956 approved the Staff Study "Individual Career Planning" dated 12 April 1956 (Tab 1), subject to the following:

a. That a new form to be known as "Career Preference Outline" be devised to replace the proposed form "Career Plan" (Tab 1a).

b. That a new paragraph ("f") be added to the "DISCUSSION" (Tab 1, page 5).

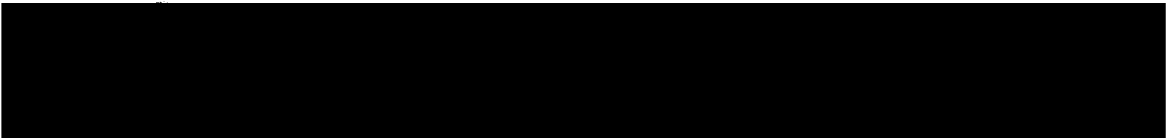
c. That a new paragraph be added to the "CONCLUSIONS" and the remaining paragraphs be relettered accordingly (Tab 1, pages 5 and 6).

2. The Council appointed a Task Force consisting of the addressees plus the undersigned to revise the form, (see 1a above) and directed that the new form be resubmitted to the Council at its next meeting. This means the Task Force will have to have reached final agreement by noon on Wednesday, 25 April 1956.

3. As can be seen from the attached excerpt of the transcript, four basic decisions in addition to the above were made.

a. There will be a standard form for this purpose used throughout the Agency to be known as "Career Preference Outline."

b. This form will be filed in the Official Personnel Folder.



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d. It will be permissible, but not mandatory, that the eventual plan, which will be based in part upon this new outline, be made known to the individual concerned.

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4. Please note that the Task Force is responsible only for preparing the new "Career Preference Outline," not for making necessary revisions in the Staff Study.

5. In connection with the use of the transcript (Tab 3), please note it is a standard rule of the Council that no person may be quoted "on the record," from this transcript. The transcript shall be available only to the addressees of this memorandum in addition to those who were present at the Council Meeting. It is suggested that the first meeting of the Task Force be held on Monday, 23 April 1956, at 3:00 p.m. in Room 262, Curtis Hall; and, if agreement on a form is not reached at that meeting, that a second session be held on Wednesday morning, 25 April 1956.

SIGNED


Executive Secretary
CIA Career Council

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Attachments:

1. Staff Study "Individual Career Planning" with Form "Career Plan" (Tab A)

3. Excerpt from the transcript

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