

C-O-N-F-I-D-E-N-T-I-A-L

This Notice Expires (1 year from authentication date)

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NOTICE

PERSONNEL
DEC 7 1956

ASSIGNMENTS

1. Having the right person in the right place at the right time is essential to the successful accomplishment of the Agency's mission. For the first few years of our development we were constantly expanding and it was not too difficult to assign competent personnel to positions and areas of their preference. This has become more difficult in the past year or two as the strength of the Agency has become more stabilized. At the same time our responsibilities have greatly increased.

2. We have reached a stage in our development where it is difficult, in many instances, to accommodate the personal preferences of our staff and we cannot carry on our work with maximum effectiveness through a wholly voluntary assignment system. The advent of our Career Service Program in which members of the Career Staff have accepted the obligation to serve anywhere, at any time, and for any kind of duty clearly indicates the recognition of this basic principle and their dedication to our work.

3. In these circumstances, I wish to impress upon all personnel responsible for administering our Career Service Program, and particularly upon the Heads of our Career Services, the very great responsibility they have in directing the assignment of our personnel. They must give full consideration to individual capabilities, interests, and personal circumstances to ensure that we (a) discharge our current responsibilities to the very best of our ability, (b) improve the overall professional competence of the Agency's personnel, and (c) provide opportunities for the career development of individual employees.

SIGNED

ALLEN W. DULLES
Director of Central Intelligence

DISTRIBUTION: ALL EMPLOYEES

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CONCURRENCE SHEET

Proposed Issuance: Action No. [REDACTED] Assignments

25X1A

151 Seymour Kirkpatrick
Inspector General

21 Nov 56
DAS

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[REDACTED]
General Counsel

21 Nov 56
DAS

151 Robert Amory, Jr.
Deputy Director (Intelligence)

[REDACTED]
DAS

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[REDACTED]
A. Deputy Director (Plans)

31 NOV 1956
DAS

151 L. B. White
Deputy Director (Support)

24 Nov 56
DAS

OPC
DAD D

5 Dec 56
WVF BOON

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OFFICE OF PERSONNEL