

~~Security Information~~

CENTRAL INTELLIGENCE AGENCY REGULATION

NUMBER

23 December 1952

BASIC INTELLIGENCE TRAINING

A. General Statement

- (1) The CIA Career Service Program, approved by the Director of Central Intelligence, provides that "All new personnel recruited to fill professional positions in the Agency be required to go through a training program in order to give them an adequate basic intelligence background."
- (2) In order to meet the training directive of the Career Service Program stated above, the Director of Training has developed a Basic Intelligence Course (BIC), which provides training in the principles, methods and practice of intelligence; the relation of intelligence and national security; the nature of the world situation; and the national intelligence mission of CIA.
- (3) This regulation provides only for meeting the training directive of the Career Service Program. Basic training conducted to prepare new professional personnel for specific projected duty assignments in the Agency will be the subject of subsequent CIA regulations.

B. Policy

- (1) All new personnel recruited to fill professional positions in the Agency shall, except as hereinafter provided, receive training in the Basic Intelligence Course, in order to relate their previously acquired professional competence to the profession of intelligence.
- (2) Satisfactory completion of the Basic Intelligence Course shall normally be pre-requisite for subsequent training.
- (3) Satisfactory completion of the Basic Intelligence Course shall in each case be a necessary but not the sole condition in granting full career status to new professional personnel not exempted from such training.
- (4) Exemption from the Basic Intelligence Course may be requested for new professional personnel who possess an adequate basic intelligence background, either by virtue of equivalent intelligence training or significant intelligence experience.
- (5) All requests for exemptions shall be subject to the review and approval of the Director of Training.
- (6) On-duty professional personnel of the Agency may be entered in the Basic Intelligence Course, in accordance with the procedure stated in E(3) of this regulation.

BEST COPY

DOCUMENT NO. _____
 NO CHANGE IN CLASS
 DECLASSIFIED
 CLASS. CHANGED TO TS 02011
 NEXT REVIEW DATE: _____
 AUTH: HR 70-2
 DATE 19 JUN 1981 REVIEWER: 02712

JAN 7 1953

~~CONFIDENTIAL~~
~~CONFIDENTIAL~~

C. Responsibilities

- (1) The Director of Training shall:
 - (a) Develop, direct, and conduct the Basic Intelligence Course for new professional personnel of the Agency.
 - (b) Establish and maintain performance standards to be met by all personnel in the Basic Intelligence Course.
 - (c) Provide for training reports appraising the performance of all personnel in the Basic Intelligence Course, and transmit reports to the Office Head concerned and to the Assistant Director (Personnel) for their information and action.
 - (d) Review and act upon all requests for exemption submitted by Office Heads, and, if he approve, notify the Office Head concerned and the Assistant Director (Personnel). If he disapprove, and the Office Head concerned does not concur, final decision shall be made by the appropriate Deputy Director.
- (2) Each Office Head (other than the Director of Training) shall:
 - (a) Request exemptions from the Basic Intelligence Course for new personnel recruited to fill professional positions in his Office, in accordance with the policy stated in B(h) of this regulation, and submit all such requests in writing (triplicate) to the Director of Training.
 - (b) Request entry of on-duty professional personnel of his Office in the Basic Intelligence Course, in accordance with the procedure stated in E(3) of this regulation.
- (3) The Assistant Director (Personnel) shall EOD non-exempted new professional personnel to enter the Basic Intelligence Course, in accordance with the procedure stated in E(1) of this regulation, and assign them to the appropriate section of the Basic Intelligence Course, in accordance with D(1) and (2) of this regulation.

D. The Basic Intelligence Course

- (1) The Basic Intelligence Course is conducted in two sections, both offered monthly.
 - (a) Section 1 is six weeks in length and is conducted for new personnel recruited to fill professional positions in Offices under the Deputy Director (Intelligence) and the Deputy Director (Administration), and in the Office of Training.

- ~~CONFIDENTIAL~~
- (b) Section 2 is four weeks in length and is conducted for new personnel recruited to fill professional positions in Offices under the Deputy Director (Plans) and the Deputy Director (Administration), and in the Office of Communications.
 - (2) The section of the Basic Intelligence Course to which new personnel recruited to fill professional positions in Offices under the Deputy Director (Administration) are assigned shall depend upon the nature of their projected duty assignment, as specified by the appropriate Office Head.
 - (3) Security clearance through Secret is pre-requisite to entry in the Basic Intelligence Course.

E. Procedure

- (1) Regularized EOD dates shall be effected by the Office of Personnel for new professional personnel to be entered in the Basic Intelligence Course, at times mutually agreed upon by the Assistant Director (Personnel) and the Director of Training.
- (2) The Office of Personnel shall notify the Registrar of the Office of Training, at least two weeks in advance of the beginning of each Basic Intelligence Course, of the number of new professional personnel to be entered in each section of the course.
- (3) The Registrar of the Office of Training shall enroll on-duty professional personnel in the appropriate section of the Basic Intelligence Course, at the request of the appropriate Office Head, within the limitations of the facilities available.