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20 July 1960

*Subj: Efficiency Task Force
Official Separation of
Personnel file*

MEMORANDUM FOR: Mr. Lyman B. Kirkpatrick

SUBJECT : DD/S Representative on the Efficiency Task Force

1. Emmett Echols has just advised me that you plan to have several meetings of the Efficiency Task Force during the next few weeks and that due to illness DD/S will not have an appointed member present.

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2. In consideration of [redacted] health, I do not wish to make any changes in his assignments, at least until he is well enough for me to talk with at some length. [redacted] normally would be the logical one to replace John temporarily; however, he is leaving the Agency on 1 September. I know that Emmett and Larry Houston have been attending your meetings and Emmett certainly is close enough to the situation to be the DD/S Representative. Nevertheless, I do not wish to have him assume this responsibility for two principal reasons: (a) since he is without a Deputy he is already spread thin enough; and (b) I do not wish to have him assume any additional responsibilities at this time which would detract from his intensive efforts to finalize approval of our Separation Regulations and Procedures. I appreciate and welcome the interest of the Task Force in these Regulations and Procedures; however, as I indicated in our discussions of this matter some time ago, these are not the responsibility of the Efficiency Task Force and should continue to be handled through command channels. Therefore, I have asked [redacted] to represent DD/S pending [redacted] return or some other more permanent arrangement.

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/s/

L. K. White

cc: Mr. Echols

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