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22 JUL 1969

MEMORANDUM FOR: Director of Personnel

THROUGH : Deputy Director of Personnel for Plans and Control

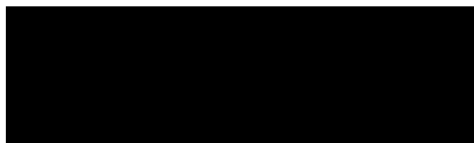
SUBJECT : Annual Report for Fiscal Year 1969, Plans and Analysis
Division

Summary:

1. This was the year in which the Advance Staffing Plan (ASP) concept became operational and we moved closer to programmed staffing based on pre-planned requirements. The post mortem of the Fiscal Year 1969 ASP showed a high rate of accuracy in the predicted requirements as against the actual accessions. There were 1778 GS staff requirements predicted for the year and actual accessions totaled 1713. The FY 70 ASP, a summary of which is contained in this report, has been turned over to Placement Division for implementation, an action which is expected to improve the validation and control aspects of the ASP. Plans and Analysis Division can now concentrate on other personnel planning areas, particularly on the problem of movement and flow of people within the system as seen in the perspective of the decade ahead.

2. Good progress can also be reported in the Regulations area. The backlog of old regulations, some of them in various stages of development for up to seven years, has been worked off. All Notices which contain material of permanent interest have been incorporated into appropriate Regulations and Handbooks and a major start made in updating Office of Personnel Memoranda. The recommendations of the Administrative Authorities Task Force were approved in principle and are being incorporated into the Regulations.

3. Special studies were conducted dealing with a wide range of personnel management problems, such as career expectation, succession, and attrition. Direct staff support was furnished to the Director of Personnel relative to Fitness Report revision and Inter-Agency Committee representation.


Chief, Plans and Analysis Division
Office of Personnel

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