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MMPD

14 July 1966

MEMORANDUM FOR: Director of Personnel

SUBJECT : Workload Data and Accomplishments
for Fiscal Year 1966 - MMPD

1. Division Strength:

The authorized and assigned strength was reduced by one officer space during the year bringing the end fiscal

25X9

2. Workload Data:

a. The overall number of military detail personnel administered by MMPD remained approximately constant during the year (a detailed breakdown by military service is shown at Tab A). As of 30 June 1966, the Division had a total of 101 personnel requisition actions working compared with 75 such actions on 30 June 1965. The increased demand for military manpower created by the Vietnamese war made our procurement more difficult during the latter half of the year.

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b. The decline in the caliber of some of the personnel nominated by the military departments made it necessary to screen and evaluate many more military records than had been the case previously. Also, it became almost impossible to secure personnel on the basis of a name request.

c. Due to the fact that none of the airmen detailed to the Agency received promotions to E-8 and E-9 from the last annual airman promotion board actions, it became necessary in the interest of morale for the Division to brief Air Force personnel assigned to our Detachments at [redacted] in an effort to explain the Air Force promotion system and the reasons for lack of promotions.

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d. The personnel mobilization planning workload consisted of the review of 3 Annexes to the CIA/Europe Operations Plan submitted by the Senior War Planner, Europe and preparations for DD/S participation in the Joint Chiefs of Staff World-Wide Communications Exercise, HIGH HEELS IV. Although the actual play of that exercise was cancelled, preparations for the conduct of HIGH HEELS V in October 1966 were initiated during the year.

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e. The military reserve administration and training workload consisted of the maintenance of the records of over [redacted] reservists assigned to Agency-sponsored units, arranging active duty training tours, maintaining close contact by correspondence with approximately [redacted] reservists overseas, the support and administration of the weekly drill program, the conduct of 7 two-week active duty training classes at [redacted] throughout the year, and the maintenance of liaison with the various military departments and activities. Comparisons of 1965 and 1966 strengths of Agency-sponsored reserve units and control lists are shown at Tab B.

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f. (1) The military deferment workload increased appreciably during this period, particularly in the number of cases processed through Headquarters for personnel being assigned overseas. The following is a comparison of cases processed during Fiscal Years 1965 and 1966:

	<u>FY 1965</u>	<u>FY 1966</u>
Directed Classifications		
New Requests		
Renewals		
Cancellations		
Occupational Deferments		
TOTALS		

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* Occupational deferments became increasingly difficult to obtain during the latter part of the FY due to increased draft calls, making it necessary to appeal several cases to State and Presidential Appeal Boards.

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(2) In addition to the cases actually processed, numerous telephone inquiries were received almost daily from offices and individuals concerning military deferment.

g. The workload in the civilian reserve program consisted of the screening of monthly reports of separation, review of the personnel records of individuals selected as potential reservists, internal clearance for contact and the mailing of letters and questionnaires to the individuals concerned. Approximately [redacted] cases were finalized and contacted which constituted a workload about the same as 1965.

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3. Significant Accomplishments

a. Mechanization of Airman Personnel Records was accomplished during July 1965. Known as the Uniform Airman Record, the UAR consists of five basic card formats that are maintained in the AF Branch, MMPD. Daily update of card formats and daily submission to the Major Air Command, where information is maintained by magnetic tape insures that current information is readily available to all levels. In addition to the mechanized Uniform Airman Record, the Health-Immunization Record and Leave Authorization procedures were revised. We now maintain the Health-Immunization Records and Leave Records of all personnel regardless of duty location. Since assuming custodial responsibility for all these records, considerable improvement was made in leave accountability as well as providing our locations with rosters reflecting physical examination/immunization requirements. We are also providing mechanized military pay orders to all locations which reflect leaves taken by officers and airmen, and which are used to authorize or adjust leave rations.

b. The Uniform Officer Record (UOR) implemented 1 October 1963 was completely revised on 1 October 1965. The five basic card formats used in the UOR of 1 October 1963 were increased to 10. The most important increase in information items was the inclusion of rated qualification data for all rated officers. It is now possible to identify types of aircraft flown, hours flown, and the year last flown on all pilots.

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c. We hope to incorporate the Civilian Reserve program into the ADP System. This will include the merger of basic biographic information retained by Qualifications and Analysis Branch with information furnished by Reservists on the Civilian Reserve Questionnaire.

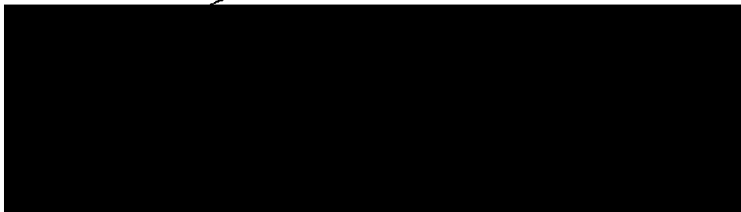
d. Every effort will be made to persuade the Department of Navy to continue to provide a suitable training unit for our employee Naval Reservists, either by excepting our present unit from the deactivation order or by the establishment of a substitute unit.

5. Plans and Objectives for Fiscal Year 1968:

a. We plan to develop at least one additional two-week course for the training of our military reservists. This course will probably be targeted toward Unconventional Warfare Operations.

b. No other specific plans or objectives have been formulated for Fiscal Year 1968 beyond satisfying the military personnel requirements imposed by Agency operating components.

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Chief, Mobilization and
Military Personnel Division

2 Atts:

Tab A: Reimbursable Strength Data

Tab B: Reserve Unit Strengths and Control Lists

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TAB "A" to paragraph 2a

TAB A

REIMBURSABLE STRENGTH DATA

30 June 1965

30 June 1966

ARMY

Officer
Enlisted

AIR FORCE

Officer
Enlisted

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NAVY

Officer
Enlisted

MARINE CORPS

Officer
Enlisted

TOTALS

Officer
Enlisted

GRAND TOTALS

The above figures do not include ██████████ non-reimbursable personnel who are administered by this Division.

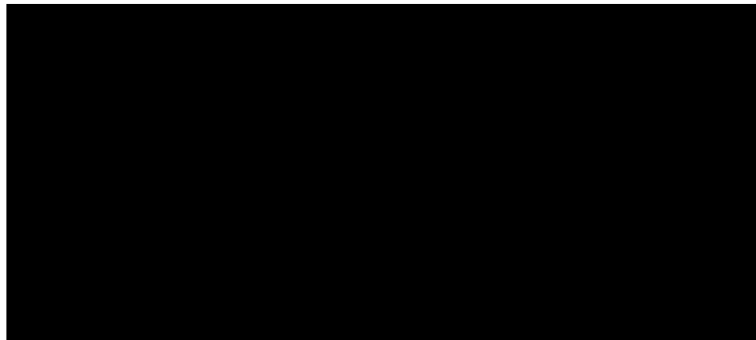
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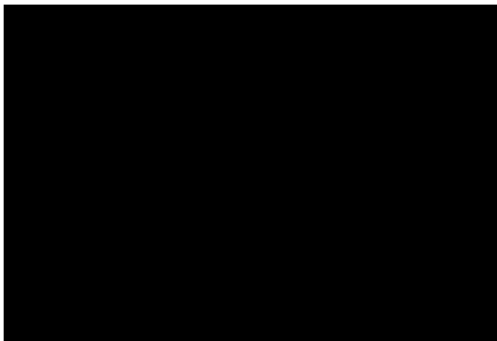
TAB "B" to Paragraph 2e.

COMPARISON OF STRENGTHS IN THE
AGENCY SPONSORED RESERVE UNITS

	<u>30 June 1965</u>	<u>30 June 1966</u>
ARMY		
AIR FORCE		
NAVY		
MARINE CORPS		
TOTALS		

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STRENGTHS OF AGENCY CONTROLLED
RESERVE LISTS

	<u>30 June 1965</u>	<u>30 June 1966</u>
ARMY		
AIR FORCE		
NAVY		
MARINE CORPS		
TOTALS		

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