

CONFIDENTIAL

MEMORANDUM FOR: SSA-DD/S

SUBJECT : Extended Use of Common Index Number

REFERENCES : A. Memorandum to Deputy Comptroller from Chief, TAS, dated 26 August 1959, same subject as above

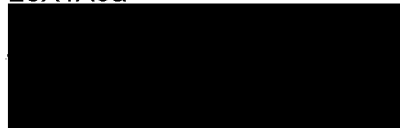
B. Memorandum to Deputy Comptroller from Assistant SSA-DD/S, dated 22 September 1959, same subject as above

1. In accordance with the concurrences in references above, the common index number is being extended to staff employees paid from confidential funds effective with the pay period beginning 29 November 1959.

2. Attached is a proposed book dispatch for which the Finance Division will provide lists of employees' pseudonyms and new numbers for staff employees located at each station. The lists are about ready to be released. The assistance of the Central Processing Branch of the Office of Personnel is being requested to help bridge the gap for those employees departing Headquarters between the time the lists are prepared and the effective date for the use of the new numbers. The dispatch is self-explanatory. A brief memorandum is in process of preparation for Headquarters' components affected by this change in numbers.

3. It is requested that the proposed dispatch be approved with all possible speed in order to release the brief instructions contained therein and the lists to the field in time to effect the conversion as scheduled.

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Deputy Comptroller

ATTACHMENT:

Distribution:

- Original & 1 - Addressee
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TAS/ : fmd (29 Oct. 1959)

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