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~~CONFIDENTIAL~~

30 JAN 1961

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**MEMORANDUM FOR:** Chief, Audit Staff

**FROM :** Chief, Technical Accounting Staff

**SUBJECT :** Records for Allotment and Project Control

**REFERENCE :** (a) Memorandum from Chief, Audit Office, same subject, dated 23 November 1960

(b) [REDACTED] dated 16 November 1960

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1. This Staff has recently prepared and forwarded to the DD/S for approval change number 7 to [REDACTED]. This change prescribes modifications to the procedure for handling and reporting obligations for allotments and cost centers to Headquarters for stations following the Class B Accounting and Reporting Procedure.

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2. It is the opinion of this Staff that when approved these modifications should serve to clarify and simplify the recording and reporting of obligations at Class B Stations.

[REDACTED]

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Chief, Technical Accounting Staff

**Distribution:**

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TAS: [REDACTED]: agb(28 January 1961)

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