

OJCS-1007-73

14 AUG 1973

MEMORANDUM FOR: Director of Finance

ATTENTION :

25X1A9a

SUBJECT :

Candidate for Office of Joint Computer Support

1. I would appreciate your help in identifying someone from the Finance career service with skills in cost analysis and accounting who would be assigned to a key position in the Resource Management Branch of our Operations Division.

2. This person would be involved with:

a. Accounting and reporting the cost of computer services provided to user projects. We use computer systems for this now but we need to refine and improve these systems. Some idea of what I am talking about is provided in greater detail in the attached paper "A Cost Allocation Model".

b. Operating, adjusting, and enforcing a system for allocating and controlling the computer resources that are provided to a user. An OJCS proposal for computer resource allocation has been circulated to all the Directorates and is on the Management Committee agenda.

c. Developing and operating a system for controlling and predicting the funds required to rent, purchase, and maintain the ever changing inventory of computer equipment in the computer center.

3. I need an officer who needs little day-to-day supervision, and who can take the initiative in searching out problems and deriving solutions. A rotation to OJCS for three years could provide officers in your career service with an opportunity to develop their ideas in financial analysis and to gain first hand experience with the special problems concerned with the management of computer resources.

4. Please let me know if you think you can help us in this matter.

SUBJECT: Candidate for Office of Joint Computer Support



25X1A9a

Deputy Director of Joint Computer Support

Att: a/s

Distribution:

- O+1 - D/OE w/att
- 1 - C/AS/OJCS w/o att
- 1 - OJCS Registry w/o att
- 2 - O/D/OJCS (chrono w/att)
- 1 - C/OD/OJCS w/att