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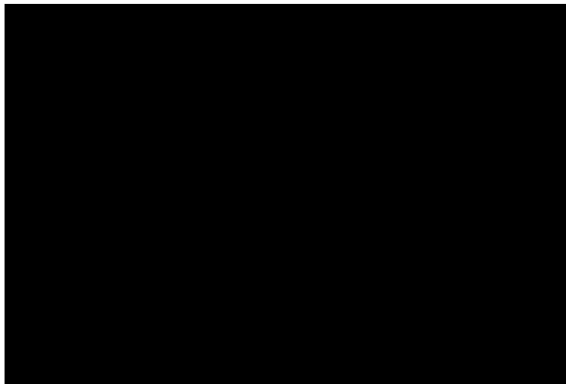
1 November 1956

MEMORANDUM FOR: Chairman Suggestion Awards Committee

SUBJECT: Minutes of 1 November 1956 Committee Meeting

1. The CIA Suggestion Awards Committee met on Thursday, 1 November 1956 at 10:00 A.M. in Room 2601 Curie Hall with [redacted] presiding. The following persons were present:

25X1A



25X1A

DDS/OP  
DDP/PP  
DDP/FE  
DDS/Comptroller  
DDS/OC  
DDS/OC  
  
DDS/OS  
DD/I  
DD/I/ORB  
DDS/MgtS  
DDS/MgtS

25X1A

2. [redacted] of the Personnel Procurement Division, OP attended and briefed the Committee on the clerical recruitment program and problems with special reference to Suggestion No. 2476.

3. The Committee approved awards in the amount shown for the following employee suggestions:

Suggestion No.	Award
970 (see paragraph 6 b)	\$315.00
1289	30.00
1836	10.00
2078	30.00
2343	165.00
2485	25.00
2502 (see paragraph 6 a)	150.00
2535	15.00

315  
30  
10  
30  
165  
25  
150  
15

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7.40  
7.40

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4. The Committee approved the recommendation of evaluating offices for non-adoption of the following suggestions:

1686	2453	2541
2402	2458	2546
2429	2476	2572
2445	2524	

5. The Committee recommended the action shown below on the following suggestions:

- a. Suggestion No. 2401 - deferred until Office of Security has concluded their study and has received approval of a system for visible identification of all visitors in CIA buildings.
- ✓ b. Suggestion No. 1617 - deferred for further follow-up by Records Management Staff to determine if the idea is actually put to use by typists and benefits derived.

6. Awards for Suggestions Nos. 2502 and 970 are to be distributed as indicated below:

- a. Suggestion No. 2502 - An award of \$150.00 was approved to be divided equally between the Fire Inspector and the Fire Chief at [REDACTED]. The procedures for paying and presenting the award are to be worked out by the Executive Secretary.
- b. Suggestion No. 970 - The Committee recommended that the award be distributed equally between [REDACTED], the suggester; [REDACTED], originator of the basic idea; and Mrs. [REDACTED], who worked out the details of the procedure.

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7. The meeting was adjourned at 12:25 P.M.

[REDACTED]

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Executive Secretary  
Suggestion Awards Committee

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[REDACTED]

Alternate Chairman, Suggestion Awards Committee

25X1A

Chairman, Suggestion Awards Committee