

**SECRET**

DDI-560-5

11 FEB 1966

MEMORANDUM FOR: Deputy Director for Intelligence

SUBJECT : Office of Security Saturday Duty Roster of Senior Personnel

1. This memorandum is for information only.

2. Effective 12 February 1966, the Office of Security is instituting a program of Senior Officer Duty coverage in the immediate office of the Director of Security on Saturdays during the hours 9:00 a.m. to 12:30 p.m. The Senior Duty Officer will occupy the immediate office of the Director of Security during such duty and will be authorized to act for the Director of Security on all matters brought to his attention. In addition, he will be the Senior Standby Duty Officer from 12:30 p.m. on Saturday to 8:30 a.m. on Monday and will be at his residence during this period of time. The Night Security Officer, [redacted] will have the name and home telephone number of the Senior Officer on duty. The Senior Duty Officer is authorized to arrange for whatever security support or services which may be required during the weekend.

25X1

3. The above Senior Officer Duty coverage will be for the indefinite future and is in addition to our regular 24-hour duty coverage by other personnel in the Office.

[redacted]

25X1

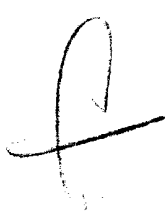
Director of Security

cc: DD/P  
DD/S  
DD/S&T

**SECRET**

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

Copies to:  
DDI Admin  
OPS CEN

<b>TRANSMITTAL SLIP</b>		DATE 1 Feb 66
TO: J/ONE		
ROOM NO. 7E48	BUILDING Hqs.	
REMARKS:  		
FROM: O/DD/I Administrative Staff		
ROOM NO. 2-E-52	BUILDING Hqs.	EXTENSION

FORM NO. 241  
1 FEB 55

REPLACES FORM 36-B  
WHICH MAY BE USED.

☆ GPO : 1957-O-439445

(47)

25X1