

5 March 1974

MEMORANDUM FOR: Chief, O/DD/I Management Staff

ATTENTION : [REDACTED] 25X1A

SUBJECT : Parking Space Allocation

I understand there is to be a reallocation of parking spaces later this month and would like to request you give consideration to the following special circumstances with regard to requirements of COMIREX personnel for reserve parking:

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a. At least three of our CIA officers plus [REDACTED] a DIA officer assigned to COMIREX on a full-time basis, are required by the nature of their work to make frequent trips on official business to other locations such as [REDACTED] Reston, the Defense Mapping Agency, and the Pentagon. These trips are normally made by privately owned automobiles for which reimbursement may or may not be claimed. They can rarely be scheduled in advance. In most cases no shuttle service or public transportation is available, use of chauffeur-driven motor pool cars is not efficient, and the cost of taxicabs, even if available, is prohibitive.

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b. Two officers on the ICRS Staff are required to work from 0700 to 1530 while Mr. [REDACTED] works from 0700 to at least 1700 on a regular basis. These officers are not likely candidates for car pool membership.

c. Almost all COMIREX staff officers and secretaries have to be flexible in their hours in order to respond to requirements levied by higher echelons. This makes it extremely difficult for any of them to be members of a regular car pool.

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[REDACTED]
Chairman, COMIREX