

NPIC/TSG/RED-45/71
6 April 1971

MEMORANDUM FOR: Operations Officer, Special Activities Division,
United States Army

THROUGH: Chief, Technical Services Group, NPIC

SUBJECT: Request for an Evaluation [redacted] 25X1
[redacted] Ground Order of Battle Resolu- 25X1
tion Study

1. The subject study, which employed a number of SPAD personnel as test subjects, was accomplished through a recently-completed, Cost Plus Award Fee (CPAF) contract. It is felt that the evaluation of the contractor's performance should take into account your organization's close association with the research effort.

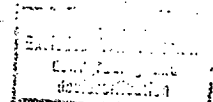
2. It is therefore requested that your office assist in the evaluation of the contractor's technical performance in conducting this study.

3. The Contracting Officer's Technical Representative (COTR) must soon recommend an Award Fee to the Contracting Officer. The actual fee will be determined directly as a function of contractor performance, 80% of the fee determination to be based upon technical performance, and 20% upon managerial and cost performance. Your evaluation, which will be included with that of the COTR, should be limited to the technical performance aspects.

4. The following performance/fee schedule governs the award fee for this contract:

Outstanding	14%
Excellent	12%
Good	10%
Average	8% (Target Fee)
Below Average	6%
Marginal	4%
Minimum	3%

SECRET



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5. You are reminded that technical performance consisted of three major components: data collection, data analysis, and reports/briefings preparation. Each component should be given approximately equal weight during the assessment procedure. In addition, ratings should be made of general contractor performance, including his manner of working while at the Center, his understanding of the detailed operations of the Center, and his overall commitment to achieving solid, useful results.

6. Three retention copies of the final report are included for your evaluation. Any questions you may have regarding the evaluation should be directed to [redacted]

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7. For the record, no aspect of this evaluation can be discussed with any contractor personnel at any time.

[redacted]

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Chief, Research & Engineering Division
TSG/NPIC

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NPIC/TSG/RED/ATB: [redacted]

(6 Apr. 71)

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