

ADMINISTRATIVE INTERNAL USE ONLY

NAME : [REDACTED]

STATINTL

OFFICE : DDA/RSB

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

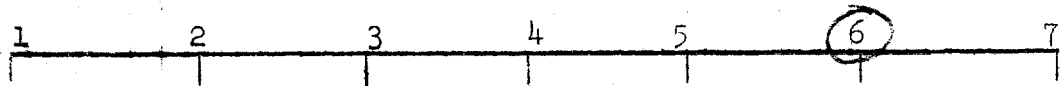
Evaluation

In order to enhance the usefulness of the Trends and Highlights Course to you and future participants, a continuing process of evaluation is necessary. We ask your cooperation in assisting us in keeping the course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for Administration careerists' knowledge and understanding of current activities, problems and trends in the Directorate and its various offices.

- A. Please indicate on this numerical scale how well in your estimation, the course has met its objective. (Number 1 is the lowest, number 7 is the highest.)



- B. What was the most useful segment of the program to you in your present assignment? The least useful? Please describe how you see the program benefiting you.

I would first like to comment on the fine quality of speakers who were most articulate and informative. Having been with the Agency for approximately 15 months I was able, for the first time, to match familiar names with faces. It also provided an opportunity to ask questions which were, heretofore, unanswered and to clarify misinterpreted news coverage of CIA activities. Trends & Highlights expanded my knowledge of CIA activities, and therefore makes me a more effective Agency employee.

(See Reverse Side)

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C. Did you feel the session on the Administration Directorate/ Management & Advisory Group (AD/MAG) was beneficial? Why?

It was beneficial to learn of its existence. However, I was left with the impression that IMAC does not have a great deal of strength and is not recognized by the majority of officers as a powerful tool in bringing about change.

D. Other Comments:

Some suggestions:

1. The food is scrumptious, but there is too much of it. No human being needs that much intake when he sits all day. Sandwiches at lunch time should be sufficient of a full breakfast, ^{smoother, dinner and snacks are} served.
2. "Happy Hour" before evening classes should be eliminated as a courtesy to the evening speakers.
3. Have a smoking section and a non-smoking side, or restrict smoking to breaks.