

NAME :



OFFICE :

OK/SD/CD.

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

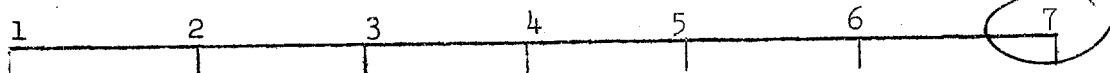
Evaluation

In order to enhance the usefulness of the Trends and Highlights Course to you and future participants, a continuing process of evaluation is necessary. We ask your cooperation in assisting us in keeping the course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for Administration careerists' knowledge and understanding of current activities, problems and trends in the Directorate and its various offices.

- A. Please indicate on this numerical scale how well in your estimation, the course has met its objective. (Number 1 is the lowest, number 7 is the highest.)



- B. What was the most useful segment of the program to you in your present assignment? The least useful? Please describe how you see the program benefiting you.

*The financial and Budget applications as to material received and how the Budget and financial offices work together. Some cover was the least useful. The program gave an insight into Personnel training and availability of services through the Medical Division.*

(See Reverse Side)

- C. Did you feel the session on the Administration Directorate/ Management & Advisory Group (AD/MAG) was beneficial? Why?

Yes. You got the feeling that if you have enough interested people coming forward with ideas and focused to interested persons will be helpful.

- D. Other Comments:

The processes that were outlined in Programs of speakers helped in the area of security and the area of Communications were very interesting.

The evening classes keep the class together better than as a five day meeting and everyone going in a different direction after classes.