

ADMINISTRATIVE INTERNAL USE ONLY

NAME : [REDACTED] STATINTL

OFFICE : OL/LSO/SMEFB

ADMINISTRATION DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

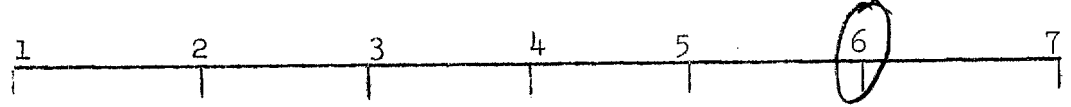
Evaluation

In order to enhance the usefulness of the Trends and Highlights Course to you and future participants, a continuing process of evaluation is necessary. We ask your cooperation in assisting us in keeping the course responsive to the needs of the participants.

COURSE OBJECTIVE

The objective of the course is to update Deputy Director for Administration careerists' knowledge and understanding of current activities, problems and trends in the Directorate and its various offices.

A. Please indicate on this numerical scale how well in your estimation, the course has met its objective. (Number 1 is the lowest, number 7 is the highest.)



B. What was the most useful segment of the program to you in your present assignment? The least useful? Please describe how you see the program benefiting you.

1. The most useful program as presented by this T & H Course in regards to my present assignment was the Agency Financial Operations. Having just returned to HQs from many years in the field and overseas - I was able to see how the inside of finance was operating.

2. The least useful was the DDA Management & Advisory Group. (See Reverse Side)

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C. Did you feel the session on the Administration Directorate/
Management & Advisory Group (AD/MAG) was beneficial? Why?

NO - I feel that this group is still in
the growing stages and it does not
apply to all Divisions. If all Divisions
had a AD/MAG group - it may become a very
D. Other Comments: useful group

The course should run for one
week and night sessions should be
eliminated.