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6/24/98

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SECURITY INFORMATION

EXECUTIVE OFFICE OF THE PRESIDENT
Office of the Director For Mutual Security
Washington 25, D. C.

Dear Mr. Saunders:

Pursuant to telephone conversation with [redacted] of your staff, I am submitting herein a statement of the FY 1953 financial requirements for the East-West Trade Analysis project to be carried on by the Office of International Trade, Commerce Department.

25X1A

Discussions were held in the latter half of the fiscal year 1952 with [redacted] then of your staff, to arrange for a joint financing of this project by your agency and the Deputy Administrator for Mutual Defense Assistance Control of this agency. At this time it was agreed, at our suggestion, that because the operation was being set up late in fiscal year 1952, and in order to avoid accounting complexities for the small amount of money involved in fiscal year 1952, this agency alone would finance the expenses incident to initiating and organizing up this activity. Now, for fiscal year 1953 this project is on a substantial operating basis and we would like to arrange for joint participation with your agency in the financing of it.

25X1A

I believe you have in your files a copy of the project statement prepared by OIT entitled "Estimated Budget Breakdown of Free World-Soviet Bloc Trade Analysis Projects". This describes the nature of the functions carried out in the project and the character of the data being dealt with. The financial requirements of this project for fiscal year 1953 are not changed from those set out on an annual basis in Table I attached to the above-mentioned project statement except for non-recurring equipment costs, and are as follows:

<u>Item of Cost</u>	<u>No. of Personnel</u>	<u>Annual Cost</u>
GS-11 Personnel	7	\$ 41,800
GS-9 Personnel	8	15,100
GS-7 Personnel	8	22,640
GS-5 Personnel	4	12,640
GS-4 Personnel	3	9,800
OIT Personnel	7	42,000
Reproduction	-	12,000
Total	33	\$ 167,980
Less: OIT-Financed Personnel	7	42,000

Mr. E. R. Saunders
Controller
Central Intelligence Agency
Washington, D. C.

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51500 - one & two

**Not used to be
financed by CIA
and CIA**

25

\$ 125,565

**We would appreciate your earliest action on this matter.
The person handling this matter for us whom you should contact
in connection with it is Mr. Simon Tucker, Code 140, Extension
2541.**

Sincerely yours,

**William J. Sheppard
Executive Assistant**

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