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Cmtes 2-18*

13 September 1966

MEMORANDUM FOR: Director of Basic Intelligence

SUBJECT: Report of the ADP Committee of OBI

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1. The Committee met with [redacted] DD/OBI, on 8 September 1966. The regular members now consist of [redacted] 25X1A9a

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2. As requested by the Director, OBI, the Committee discussed the preparation of an Office response to [redacted]. It was decided that further guidance from [redacted] DD/OCR, was needed regarding systems analysis and the roles played by ORD, OCS, and OCR. In the interim, each division will submit a brief statement of information processing problems to the Chairman by 14 September. These will be amalgamated and sent to the Director, OBI, by 20 September. 25X1A9a  
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3. [redacted] briefly explained the EPIC project and showed samples of the different stages. Examples of other publications employing punched paper tape and punchcards were also shown.

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4. The DDI Information Processing Committee requests all units to note the five pertinent ADP courses offered by American University in the Off-Campus Program. These appear on page 6 of the Headquarters Employee Bulletin #109, 22 July 1966. Any questions on these courses may be directed to [redacted] extension 2143. Also, it is to be noted that OTR will offer this Fall an ADP Orientation for users up to Grade GS-14. Each course will last from two to three days and will be given once or twice per month depending on demand.

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[redacted] extension 2826, will be in charge.

[redacted]

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Chairman, ADP Committee  
Office of Basic Intelligence

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