

DD/A 76-0568

February 5, 1976

Mr. Joseph R. Wright, Jr.
Assistant Secretary
for Administration
Department of Agriculture
Washington, D.C. 20250

Dear Joe:

I appreciate very much your forwarding to me your Department's "Annual Report of the Assistant Secretary for Administration." Our review of it has stimulated interest in one particular area.

We are actively pursuing the development and utilization of the concept of Management by Objective. In this connection, we noted that you, too, have interest. In connection with this you may have experiences which could be of value to us and we would appreciate learning from them. Accordingly, I would be appreciative if you could have an appropriate officer of your Staff contact [redacted] a staff officer working for me on telephone number 351-5003 or IDS Code 143-5003. Jim is rather knowledgeable on both the theory of and our implementation of Management by Objective and perhaps your gentleman and Jim could have a meaningful dialogue.

STATINTL

Again, thanks for your thoughtfulness and I trust we will see each other in the not too distant future.

Sincerely,

Signature John F. Blake

John F. Blake
Deputy Director
for
Administration

Att: DD/A 76-0258 - Ltr to DDA from Mr. J. R. Wright, Jr.
dated 15 Jan. 1976, Subject as Above; w/att (Report)

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DEPARTMENT OF AGRICULTURE
OFFICE OF THE SECRETARY
WASHINGTON, D. C. 20250

January 15, 1976

Mr. John F. Blake
Deputy Director for Management
& Services
Central Intelligence Agency
Washington, D.C. 20505

Dear John:

We have just completed the first Annual Report of the Assistant Secretary for Administration which describes our organization, accomplishments, problems, new initiatives and a revised system to support management decisions in the Department of Agriculture.

As you may know, I have been quite outspoken in my belief that each Department as large as ours needs an executive who is specifically responsible for improving and monitoring the management system. At Agriculture, we have developed a strong centralized system for supporting department and agency management and have substantially improved our long-range planning, budgeting, MBO and program evaluation systems. This is described in the attached report which I hope is of interest to you.

Very best wishes for the New Year.

Sincerely,

A handwritten signature in cursive script, appearing to read "Joe".

JOSEPH R. WRIGHT, JR.
Assistant Secretary
for Administration

Attachment — Retained A/R / ODA