

9 May 1950

MEMORANDUM FOR THE RECORD

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1. A meeting was held on the morning of 4 May 1950 between Dr. Tietjen and [redacted] of Medical Division and [redacted] of the Finance Division to consider requirements for activating Project E-AS-45-50, Medical Consultants Program. This program provides for contract consultants and contract physicians to be paid from un-voucherred funds. Preliminary action taken and contemplated procedures for administering and financing this program are outlined below:

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Action Taken to Date

- a. A partial selection of physicians has been made and security clearances requested.
- b. Physicians have been approached with tentative proposals which appeared acceptable.
- c. The Office of the General Counsel has drafted sample contracts for consultants and physicians.
- d. [redacted] has been designated as the officer to sign contracts on behalf of CIA.
- e. The required Secrecy Agreement has been drafted.

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Action Recommended

- a. Delegation of Authority to the Surgeon, CIA and Acting Surgeon, CIA, for purposes of this project.

Program Regarding Contract Consultants

- a. This program contemplates the use of consultants, for so-called semicovert employees of CIA, which are normally processed by the Medical Division, AS. The Surgeon will approve and refer all cases requiring specialist examination.
- b. Medical reports on such cases will be referred to the Surgeon.
- c. The physicians will be requested to prepare monthly billings which are to be retained until paid at their offices.
- d. The Finance Office, SSS will make a cash advance to [redacted] Administrative Officer for Medical Division, in an amount estimated to cover all bills. [redacted] will visit each physician, pay the bills and obtain receipts.

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e. Accounting for the advance will be submitted as soon as possible and excess cash returned to the Finance Office, SSS.

Program for Contract Physicians

a. These contract physicians will be used in deep-cover cases where the doctors will perform physical evaluations and possibly render consultatory services. These cases are ones that are not referred to Medical Division for processing.

b. The Chief, Overseas Branch, SED/SSS, will determine and refer such cases to the appropriate contract physician.

c. Medical reports on these cases will be routed to the Surgeon, CIA, for evaluation, through devious ways depending on security considerations.

d. Depending on circumstances, payment will be made in one of the following ways: (1) The individual being examined will be given funds to pay the doctor upon examination and return the paid receipt to the Chief, Overseas Branch, SED/SSS, or (2) The doctor will be requested to mail this bill to the Chief, Overseas Branch at a post office box or other location outside the Agency. These bills will be paid by the Chief, Overseas Branch by cash or personal check.

e. In view of the necessity for having cash on hand to provide individuals being sent for examination, it is contemplated that a small revolving fund will be established with the Chief, Overseas Branch, SED/SSS, who will render monthly accountings, supported by paid receipts.

f. When receipts contain information which may prove hazardous to security of the operation or the individual's welfare, they may be retained in safe files of the Chief, Overseas Branch, provided they are filed so that they may be made readily available to the Certifying Officer and provided further that the account contains the following certification:

"I certify that receipts were received for expenditures not supported on this accounting and have been retained in my covert files because they contain details which would disclose the identity of individuals or the character of the treatment to a degree which would jeopardize the security of the operation or the individual's welfare. Upon demand, these receipts will be made available to the Certifying Officer

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