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A G E N D A

Career Service Panel
Office of Research and Development
14 April 1969

0900 hours
Room 607 - Conference Room

25X1A9a

1. Review of agenda for 14 April 1969.
2. Review of minutes for 3 March 1969.
3. a. Promotion actions
b. ORD staff changes or additions
██
4. Competitive Evaluation - GS-13's.
5. New business.

Attachment:
Reviewer Rating Assignments - GS-13's
(14 April 1969)

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GROUP 1
Excluded from automatic
downgrading and
declassification

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1. Review of agenda for 14 April 1969.
2. Review of minutes for 3 March 1969.
3. a. Promotion actions
b. ORD staff changes or additions
25X1A9a [REDACTED]
4. Competitive Evaluation - GS-13's.
5. Recommendation for Quality Step Increase
for 25X1A9a [REDACTED] from GS-14, step 4
to GS-14, step 5. 25X1A9a [REDACTED]
6. New business.

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3 Apr 69

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CAREER SERVICE PANEL
Minutes of the Meeting
14 April 1969

Attendees:

25X1A9a [REDACTED] Chairman

25X1A9a

25X1A9a [REDACTED], Recording Secretary

Absentees:

25X1A9a [REDACTED]

1. The meeting was called to order at 0905 hours by the Chairman.
2. There was one addition to the agenda for 14 April 1969:
 - a. Nominee for Fellowships in Congressional Operations.
3. There were no additions or corrections to the minutes for 3 March 1969. Minutes were approved as written.

25X1A9a 4. [REDACTED] reported on the following:

PROMOTIONS

25X1A9a [REDACTED] from SPS 006 to SPS 007. (C/RP/ORD)

25X1A9a [REDACTED] from SPS 003 to SPS 004. (AP/ORD)

25X1A9a [REDACTED] from GS-5 to GS-6. (AO/ORD)

25X1A9a [REDACTED] from GS-5 to GS-6, Secretary-Steno,

25X1A9a [REDACTED] from GS-4 to GS-5, Clerk Typist. (An/ORD)

25X1A9a [REDACTED] from GS-4 to GS-5, Secretary-Steno. (PC/ORD)

QUALITY STEP INCREASE

25X1A9a [REDACTED] Phys. Scientist-Res/AP/ORD from GS-13, step 3 to GS-13, step 4. (4 March 1969)

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4. (Continued)

TERMINATIONS

- 25X1A9a [redacted] Secretary-Steno, GS-6, transferred to DD/Investigations & Operational Support, [redacted] - 24 March 1969. (D/ORD)
- 25X1A6a [redacted]
- 25X1A6a [redacted]
- 25X1A9a [redacted] Phys. Scientist-Res, GS-15, transferred from An/ORD to DDP - 28 March 1969.
- 25X1A9a [redacted] Secretary-Typing, GS-6, transferred from BSD/ORD to OCS/Intelligence Support Division/Development Branch - 28 March 1969.
- 25X1A9a [redacted] Phys. Scientist-Res, GSS-12, transferred from An/ORD to DDI/CRS - 4 April 1969.
- 25X1A9a [redacted] - Secretary-Steno, GS-7, Optics/ORD - 4 April 1969. To seek other employment.

5. Results on Competitive Evaluation - GS-13's:

<u>Name</u>	<u>Division</u>	<u>Division Rating</u>	<u>Reviewer's Rating</u>	<u>CSP Rating</u>
[redacted]	Optics	B	B	B
[redacted]	Optics	B	B	B
[redacted]	RP	B	B	B
[redacted]	An	A	B	A
[redacted]	MBSD	D	D	D
[redacted]	RP	A	B	B
[redacted]	AP	C	C	C
[redacted]	AP	A	B	A
[redacted]	Optics	B	B/A	A
[redacted]	Optics	B	B	C
[redacted]	AP	C	C	C
[redacted]	PC	B	B	B
[redacted]	RP	B	B	B
[redacted]	An	A	B	A
[redacted]	BSD	C	D	C
[redacted]	PC	C	B	B

- 25X1A9a 6. [redacted] moved that [redacted] rating be changed from a "B" to an "A" after CSP discussion and completion of evaluation. Mr. [redacted] seconded the motion. Vote was two in favor; five opposed. Motion was not carried.

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5X1A9a 7. The Career Service Panel acted on a motion to recommend
25X1A9a [redacted] /AP/ORD for a Quality Step Increase from GS-14, step 4 to
25X1A9a GS-14, step 5. Seven members were in favor and one member voted, in
25X1A9a absentia, against the recommendation. [redacted] stated in a memorandum to
25X1A9a Chairman, CSP that [redacted] QSI recommendation for [redacted] was based
25X1A9a on an outstanding fitness report for the past year. [redacted] noted that
25X1A9a [redacted] received three "S's" and two "O's" on his specific duties. This
seemed to him a weak "O" for which a QSI should not be given. Motion
carried.

25X1A9a 8. Discussion followed by CSP on the merits of selecting a nominee
25X1A9a for Fellowships in Congressional Operations. The Chairman informed the
25X1A9a Panel that, in the basence of [redacted] had expressed interest
in this training. [redacted] recommended that ORD send no nominee for this
course as he felt it was not the type of training needed by an ORD employee.

25X1A9a 9. [redacted] moved that the CSP recommend no nominations from ORD
25X1A9a for Fellowships in Congressional Operations. [redacted] seconded the motion.
Motion carried.

25X1A9a 10. [redacted] suggested to the Panel that when the members held a
competitive evaluation exercise or reviewed a promotion or quality step
increase that they be provided with a print-out of the project officer's
25X1A9a actual contract program. [redacted] felt that if a CSP member was
25X1A9a interested in doing this that he should obtain this information, individually,
25X1A9a from [redacted] but he was not in favor of having it done automatically
25X1A9a for all the members of the Panel.

25X1A9a 11. [redacted] made a statement of intent to promote [redacted]
An/ORD from GS-13 to GS-14.

25X1A9a 12. [redacted] made a statement of intent to promote [redacted]
25X1A9a An/ORD from GS-13 to GS-14.

13. The next meeting of CSP was scheduled for 5 May 1969 at 0900
hours.

14. Meeting adjourned at 1200 hours.

25X1A9a

[redacted]
Executive Secretary
Career Service Panel/ORD

25X1A9a APPROVED:

[redacted]
Chairman
Career Service Panel/ORD

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