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AGENDA  
Career Service Panel  
Office of Research and Development

4 August 1969

0900 hours  
Room 607 - Conference Room

1. Review of agenda for 4 August 1969.
2. Review of minutes for 14 July 1969.
3. a. Promotion actions  
b. ORD staff changes or additions  
c. Advance notice of special ORD training
4. Consider promotion action for [REDACTED]  
from GS-14 to GS-15.  
[REDACTED]
5. Consider promotion action for [REDACTED]  
from GSS-11 to GS-12.  
[REDACTED]
6. Consider quality step increase for [REDACTED]  
from GS-14, step 3 to GS-14, step 4.  
[REDACTED]
7. Guidelines on Competitive Evaluation Ratings.
8. CSP semi-annual report.  
(Last report issued 30 December 1968)
9. New business.

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CAREER SERVICE PANEL  
Minutes of the Meeting  
4 August 1969

Attendees:

25X1A9a [REDACTED], Acting Chairman

25X1A9a [REDACTED]

25X1A9a [REDACTED] Recording Secretary

Absentees:

25X1A9a [REDACTED] Chairman

25X1A9a 1. [REDACTED] Acting Chairman called the meeting to order at 0935 hours.

2. Two items were added to the agenda for 4 August 1969 under new business:

- a. Nominees for Midcareer Executive Development Course No. 22.
- b. Progress report on CSP report on the Implementation of the Federal Civil Service Retirement Law by CIA.

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3. [REDACTED] asked that the Recording Secretary include in the record that [REDACTED] signed the ORD Retirement report as of 17 July 1969.

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4. [REDACTED] asked [REDACTED] to brief EO/ORD on his participation in the ORD Retirement exercise.

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5. [REDACTED] moved that the CSP minutes for 14 July 1969 be approved as written. [REDACTED] seconded the motion. Motion carried.

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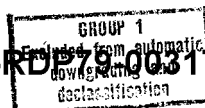
6. [REDACTED] made the following report for [REDACTED]

PROMOTION ACTIONS:

- a. [REDACTED] from GS-14 to GS-15, Phys. Scientist-Res., AN/ORD.
- b. [REDACTED] from GSS-11 to GS-12, Phys. Scientist-Res., AN/ORD.

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6. (continued)

QUALITY STEP INCREASE:

25X1A9a a. [REDACTED] from GS-15, step 6 to GS-15, step 7, DC/BSD/ORD.

25X1A9a ADDITIONS:

a. [REDACTED] Secretary-Steno, GS-5, joined Support Staff/ORD on 8 July 1969.

25X1A9a b. [REDACTED] Clerk Stenographer, GS-4, joined Optics/ORD  
25X1A9a on 29 July 1969. She will replace [REDACTED] who will  
25X1A9a be resigning 8 August 1969 for marriage.

25X1A9a 7. [REDACTED] moved that the CSP recommend [REDACTED] /AP/ORD  
25X1A9a for promotion from GS-14 to GS-15. [REDACTED] seconded the motion.  
25X1A9a Vote was unanimous of those members present.

25X1A9a 8. [REDACTED] moved that the CSP recommend [REDACTED] AP/ORD  
25X1A9a for promotion from GSS-11 to GS-12.

25X1A9a 9. [REDACTED] moved that the CSP action to recommend [REDACTED]  
25X1A9a AP/ORD for promotion from GSS-11 to GS-12 be tabled until further  
25X1A9a information can be obtained on whether [REDACTED] has received an MSEE  
25X1A9a as indicated in his personnel records.

25X1A9a 10. [REDACTED] checked with AP/ORD and was told that [REDACTED] does  
25X1A9a not have his MSEE but has completed the necessary class and research  
25X1A9a work and is now writing his thesis.

25X1A9a 11. The CSP directed that the Executive Secretary/CSP be asked to  
25X1A9a have Personnel make the necessary corrections on the personnel records of  
25X1A9a [REDACTED]

25X1A9a 12. [REDACTED] moved that the motion tabling the promotion action  
25X1A9a for [REDACTED] from GSS-11 to GS-12 be removed.

25X1A9a 13. [REDACTED] motion that the CSP recommend [REDACTED] /AP/ORD  
25X1A9a for promotion from GSS-11 to GS-12 was denied. Vote unanimous.

25X1A9a 14. [REDACTED] moved that consideration of a recommendation for  
25X1A9a promotion of [REDACTED] from GSS-11 to GS-12 be postponed until after  
25X1A9a the next ORD competitive evaluation of GSS-11's and the next GSS-11  
25X1A9a schedule of promotions. [REDACTED] seconded the motion. Five members  
25X1A9a voted for and one member opposed the motion. Motion carried.

25X1A9a 15. [REDACTED] moved that CSP recommend a quality step increase  
25X1A9a for [REDACTED] from GS-14, step 3 to GS-14, step 4. [REDACTED]  
25X1A9a seconded the motion. Vote was unanimous of those members present.  
25X1A9a Motion carried.

25X1A9a 16. [REDACTED] moved that Item 7, Guidelines on Competitive  
25X1A9a Evaluation Ratings be made Item 10 on the agenda for 4 August 1969. Dr.  
25X1A9a [REDACTED] seconded the motion. Vote unanimous. Motion carried.

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17. The CSP asked the Recording Secretary to inform the Executive Secretary/CSP to prepare the semi-annual CSP report to ORD employees following the policy, guidelines and format established by the committee when issuing CSP Report, dated 30 December 1968.

25X1A9a 18. [REDACTED] submitted the name of [REDACTED] as a possible nominee for the Midcareer Development Course #22.

25X1A9a 19. Discussion followed on nominees for Midcareer Development Course. [REDACTED] felt that nominees for training such as this should be decided at the time of competitive evaluation. List of training courses should be made available for this consideration.

25X1A9a 20. [REDACTED] moved that [REDACTED] be recommended for the Midcareer Development Course #22 subject to division chief's approval. [REDACTED] seconded the motion. Two members voted for the motion; four members opposed the motion. Motion not carried.

25X1A9a 21. [REDACTED] moved that action on selecting a nominee for Midcareer Development Course #22 be postponed for consideration until Thursday, 7 August 1969, at which time the CSP will reconvene right after ORD Staff Meeting to consider Item 9 a. on the agenda for 4 August 1969. Motion approved.

25X1A9a 22. [REDACTED] stated he would be responsible for contacting Messrs. [REDACTED] re nominees for Midcareer Development Course #22 running from 12 October to 21 November 1969 before the special meeting on 7 August 1969.

25X1A9a 23. [REDACTED] stated that Executive Secretary/CSP would coordinate with Retirement, Personnel, etc., as to the answers requested by the special committee headed by [REDACTED] in preparing ORD Retirement Report.

25X1A9a 24. [REDACTED] moved that the CSP defer the question on Guidelines on Competitive Evaluation Ratings until a full CSP panel can be present and the members can give their consensus if there is a need for a special study of the problem. If the Panel feels that something is needed, then the CSP should appoint a committee to solve it. [REDACTED] seconded the motion. Three members voted for, two opposed the motion, and one member abstained from voting. Motion carried.

25. The next CSP meeting was scheduled for 8 September 1969 at 0900 hours.

26. Meeting adjourned at 12:00 Noon.

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[REDACTED]  
Acting Chairman, CSP/ORD

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ADDENDUM TO CSP MINUTES

4 August 1969

25X1A9a In a separate discussion with CSP members,  
the ORD Career Service Panel selected [REDACTED]  
as a principal nominee for the Midcareer Development  
Course #22 running from 12 October to 21 November 1969.

25X1A9a [REDACTED] is the alternate.

25X1A9a [REDACTED]

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