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A G E N D A

Career Service Panel  
Office of Research and Development

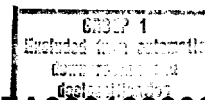
1 April 1968

0900 hours  
Room 607 - Conference Room

1. Review of agenda for 1 April 1968
2. Review of minutes for 4 March 1968
3. a. Promotion Actions  
b. ORD staff changes or additions  
25X1A9a [REDACTED]
4. Report from ad hoc committee appointed to set up  
a policy for the CSP on the cut-off point for  
review on all grades. 25X1A9a [REDACTED]
5. Competitive Evaluation - GS-13's

Attachment:  
Reviewer Assignments - GS-13's (April)

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CAREER SERVICE PANEL  
Minutes of the Meeting  
1 April 1968

Attendees:

Chairman

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Recording Secretary

1. The Chairman called the meeting to order at 0907 hours.
2. There were no additions to the agenda for 1 April 1968.
3. There were no corrections to the minutes of 4 March 1968. Minutes stand approved.

25X1A9a 4. [REDACTED] reported on the following:

Promotion Actions

- 25X1A9a a. Military promotion for [REDACTED] from M1 02 to M1 03.
- 25X1A9a b. [REDACTED] from GS-6 to GS-7 approved by Office of Personnel.

Quality Step Increases

- 25X1A9a a. [REDACTED] from GS-16, step 6 to GS-16, step 7.
- 25X1A9a b. [REDACTED] from GS-11, step 2 to GS-11, step 3.
- 25X1A9a c. [REDACTED] from GS-13, step 3 to GS-13, step 4.
- 25X1A9a d. [REDACTED] from GS-7 step 4 to GS-7, step 5.

Terminations

- 25X1A9a a. [REDACTED] Secretary Steno, GS-6, AP/ORD leaving to join IBM - 1 April 1968.
- 25X1A9a b. [REDACTED] used on "floater" basis will join COMMO - 1 April 1968. (GS-4)

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5. The Chairman asked for a report from [redacted] chairman of the ad hoc committee appointed to set up a policy for the Career Service Panel on the cut-off point for review on all grades.

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[redacted] reported that he had met with [redacted] on 11 March 1968. The purpose of the meeting was to redefine what had been discussed at the previous CSP meeting on the evaluation of new people coming into ORD, and people who had been with the Agency for some time and then had been reassigned to ORD. [redacted] stated that most people prefer a 9 month waiting period after a man comes into ORD before he is evaluated by the CSP. The committee's consensus was that ORD should evaluate an employee 9 months after he joined ORD, at the normal evaluation period, but not sooner than 9 months. It was also stated there is always the provision to present an exception to the CSP for consideration.

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6. [redacted] moved that the Career Service Panel approve the ad hoc committee's recommendation that the CSP evaluate an employee 9 months after he has joined ORD, and this can be done at the normal evaluation period but not sooner than 9 months. Motion seconded by [redacted]. Vote was unanimous.

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7. Results on Competitive Evaluation for GS-13's:

<u>NAME</u>	<u>DIVISION</u>	<u>DIVISION RATING</u>	<u>REVIEWER'S RATING</u>	<u>CSP RATING</u>
[redacted]	AP	B	D	C
[redacted]	B&F	B	B	A
[redacted]	Optics	B	B	B
[redacted]	RP	C	D	D
[redacted]	Optics	B	B	B
[redacted]	MBSD	B	C	C
[redacted]	RP	B	A	B
[redacted]	AP	B	B	B
[redacted]	Optics	B	B	B
[redacted]	AP	B	B	C
[redacted]	P-C	C	C	C
[redacted]	P-C	B	B	B
[redacted]	RP	B	B	B
[redacted]	An	B	B	B
[redacted]	BSD	C	C	C

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8. The Chairman stated that the CSP is doing a good job on reviewing the records of employees for competitive evaluation. He asked, however, that the reviewer give more attention to the specific duties of the individual. He suggested that the reviewer go to the Division Chief and discuss with him the specific programs and projects the employee is working on for ORD.

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9. [REDACTED] made a statement of intent to recommend

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[REDACTED] for promotion from GS-13 to GS-14.

10. The Chairman informed the CSP that the next meeting of the CSP would be on 6 May 1968 at 0900 hours.

11. Meeting adjourned at 1210 hours.

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[REDACTED]

Executive Secretary/CSP

APPROVED:

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[REDACTED]

Chairman, CSP

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