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A G E N D A

Career Service Panel  
Office of Research and Development  
7 October 1968

0900 hours  
Room 607 - Conference Room

1. Review of agenda for 7 October 1968.
2. Review of minutes for 17 September 1968.
3. a. Promotion actions  
b. ORD staff changes or additions  
25X1A9a [REDACTED]
4. Consider promotion recommendation for  
25X1A9a [REDACTED] from GS-13 to  
25X1A9a GS-14:  
[REDACTED]
5. Consider recommendation for Quality Step  
25X1A9a Increase for [REDACTED] from  
25X1A9a GS-13, step 2 to GS-13, step 3.  
[REDACTED]
6. Career Service Panel semi-annual report  
(Suggestions from division chiefs)  
(Re-scheduled from CSP meeting - 17 Sept 68)
7. New business

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CAREER SERVICE PANEL  
Minutes of the Meeting  
17 September 1968

Attendees:

25X1A9a [REDACTED] Acting Chairman

25X1A9a [REDACTED]

25X1A9a

1. The meeting was called to order by [REDACTED] Acting Chairman.

2. There were no additions to the agenda for 17 September 1968.

25X1A9a 3. [REDACTED] moved that the minutes of 5 August 1968 be accepted  
25X1A9a as presented. [REDACTED] seconded the motion. Vote was unanimous. Motion carried.

25X1A9a 4. The Career Service Panel then took up the request for a Quality  
25X1A9a Step Increase for [REDACTED] from GS-13, step 2 to GS-13, step 3.  
25X1A9a [REDACTED] raised the question that [REDACTED] had been evaluated as a "C"  
at the last competitive evaluation of GS-13's. He also stated there  
was no recent fitness report indicating a substantial improvement in  
25X1A9a [REDACTED] performance. As a consequence, [REDACTED] was somewhat concerned  
25X1A9a about the request for a Quality Step Increase under these circumstances.  
25X1A9a [REDACTED] pointed out that [REDACTED] had undertaken a task of developing  
a highly classified research activity with tightly controlled security.  
25X1A9a [REDACTED] formulated and sold the project at the highest levels in this  
25X1A9a Agency and in two other participating agencies. Following clarification  
25X1A9a on the issues involved, [REDACTED] moved that [REDACTED] be recommended for  
25X1A9a Quality Step Increase from GS-13, step 2 to GS-13, step 3. [REDACTED]  
25X1A9a seconded the motion. Vote was unanimous. Motion carried.

5. Career Service Panel semi-annual report was re-scheduled for the Career Service Panel meeting on 7 October 1968.

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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6. The Career Service Panel meeting of ORD Division Chiefs was held on 16 September and to the noon of 17 September 1968. All Division Chiefs were present and an interim oral report on the activities was presented to Mr. Chapman and [REDACTED] by [REDACTED] on the morning of 17 September. A written report, prepared by [REDACTED] and reviewed and approved by the other participants, will be made a part of the CSP records.

7. There was no new business.

8. Meeting adjourned.



Acting Chairman  
Career Service Panel

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25X1A9a  
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25X1A9a