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AGENDA

Career Service Panel
Office of Research and Development
8 February 1971

0900 hours Room 607 - Conference Room

- 1. Review of agenda for 8 February 1971
- 2. Review of minutes for 11 January 1971
- 3. a. Promotions
 - b. ORD staff additions and changes

25X1A9a

. Advance notice of special ORD training

25X1A9a

4. Agency Civil Service Retirement Policy (Reply from DD/S&T Career Board)

25X1A9a

Recommendation for Quality Step Increase
AP/ORD
GS-12, step 3 to GS-12, step 4

25X1A9a

6. Recommendation for Quality Step Increase
AP/ORD

GS-13, step 4 to GS-13, step 5

25X1A9a

7. Career Development Program

25X1A9a

- 8. Suggestions for Career Development Program a. b.
- 9. Nominees for Federal Executive Institute 1972
- 10. Nominees for Education for Public Management
- 11. ORD Special Administrative Panel (Secretaries and clerical workers)

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12. New business.

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OFFICE OF RESEARCH AND DEVELOPMENT

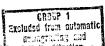
DIVISION RATING ASSIGNMENTS - GS-12s (Competitive Evaluation in March)

	NAME	DIVISION	DATE OF GRADE
		An	09/07/69
25X1A9a		SS	05/05/68
		AP	11/16/69
		Optics	08/11/68
		RP	01/26/69
		An	07/14/68
		An	07/27/69
		RP	01/18/70
		An	06/20/65

The following GS-12s have not been included in the above list:

	NAME	DIVISION	REASON	
		P-C	EOD: 07/01/70	
		АР	EOD: 11/29/70	
		RP	EOD: 08/30/70	
25X1A9a		RP	Transferred to RP 08/23/70	
		P-C	EOD: 09/27/70	
		SS	SM service designation Date of Grade: 03/08/70	

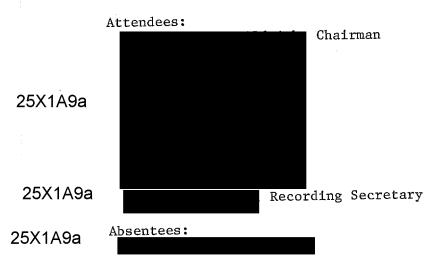




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CAREER SERVICE PANEL Minutes of the Meeting 11 January 1971



- 1. The Chairman called the meeting to order at 0905 hours.
- 2. There were no additions to the agenda for 11 January 1971.
- 3. Minutes for 7 December 1970 were approved by those CSP members present.

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4. **The state of the state of t**

PROMOTIONS:

25X1A9a 25X1A9a Phys Scien-Res - GSS-10 to GSS-11, RP - 12/27/70

Phys Scien-Res - GS-13 to GS-14, An - 12/27/70

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ADDITIONS:

Phys Scien-Res - GS-14, AP/ORD - 12/14/70 BSEE - North Carolina State College

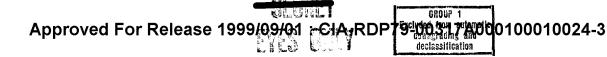
TERMINATIONS OR TRANSFERS

None

TRAINING

Project Officers and Contract Process Seminar cancelled for January. Next class will be held 8 - 9 February 1971.

Executive Seminar Centers, Kings Point, N. Y. and Berkeley, Calif. - 1972.



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5. Completion of Competitive Evaluation - GS-9s - GS-11s

25X1A9	Name	Division	Division Rating	Reviewer's Rating	CSP Rating		
20/(1/(0		An	С	D	D		
25X1A9a		, Chief/An/ORD asl	lad that big o	ralustian of "I	all on		
25X1A9a	made in D	ecember be changed	to "C."	valuation of i	, on		
25X1A9a 25X1A9a 25X1A9a 25X1A9a	not because he is a	technician. He fel	had reac	hed his plateau	ı and		
25X1A9a	i.e., ambition to al			10'			
25X1A9a	a statement that	oved that the ORD/C	s a matter of	concern to the	Panel.		
25X1A9a	Further, it is requested that at the next competitive evaluation, a report by the C/An/ORD be made to the Panel on what has been accomplished toward motivating seconded the motion because he felt it was setting a precedent for CSP to do something more on competitive evaluation other than just placing people in categories. Other panel members felt that the CSP was doing more than just ranking ORD professionals in A, B, C, and D categories. Four members voted in favor, four members voted against the motion. Vote was a tie.						
25X1A9a							
	6. The Chairmathis time on the paper of GS-14 Officers" a members to be aware	as written for the	on "New Proce CS. He stated	edures for Eval I he wanted the	uation		
25X1A9a	7. The Chairma	an then discussed t	he report prep	pared by			
25X1A9a 25X1A9a	"Upward Movement" and thoroughly with responded the suggestion the report and report points out so	nd he suggested tha pect to ORD plans f that perhaps a spe rt back to the CSP.	t the Panel st for the next tw cial group cou	tudy this repor wo years. E ald be appointe stated that th	d to study e		
25X1A9a	ORD's future. He fo	elt that DDS is a <u>tt</u>	empting to con	ne forward with	a very		
25X1A9a	real picture of what is happening. Also stated that he feels he had misrepresented the fact that there is going to be a great upward movement because this study shows it is not so and, as a CSP, we need to get this message out to ORD people. Asked the Recording Secret to schedule a continuation of this discussion on the CSP February agenda. He asked the members to study this report and come up with suggestions as to its significance to ORD. He further stated that he would select individuals at the February meeting to serve on a special committee to study the report.						

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moved that the CSP report, covering the period from 1 July - 31 December 1970 be approved for distribution to ORD employees. seconded the motion. Vote unanimous. Motion carried.

9. There were no ORD nominees for the Executive Program in Business Administration, Columbia University for spring and summer 1971.

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- requested an up-to-date roster of ORD personnel 10. according to grade and time of grade.
- 11. Corrections will be made on ORD Personnel Transfers sheet which was distributed to the CSP members.

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- asked about the clerical policy for ORD secretaries. He stated that one of his secretaries had been approached about a vacancy 25X1A9a in ORD and that he had not been consulted about it. | that the Panel had elected not to be responsible for the career, transfer or development of the secretaries, and a Special Panel had been established to handle these matters. The Special Panel will advise Division Chiefs of proposed actions as a matter of policy and information. The reply did not address the question raised.
 - The next meeting was scheduled for 8 February at 0900 hours. 13.
 - 14. Meeting adjourned at 1015 hours.

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Executive Secretary/CSP/ORD

APPROVED:

25X1A9a

Chairman/CSP/ORD