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Chief, Personnel Division (O)  
Chief, Personnel Division (C)  
Acting Personnel Director

16 October 1951

Functional Responsibility for Servicing I&S Office

1. Effective immediately, the Covert Personnel Division will be responsible for servicing all of I&S Office.

2. The Chief, Overt Personnel Division will take immediate steps to effect the necessary transfer of records, files, and related information to the Chief, Covert Personnel Division, in order to complete all necessary action by 25 October 1951.

GEORGE E. MELOON

cc: Assistant Deputy (I&S)

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