

2

FROM: *A/JDI/M*

DATE: *7 July*

	TO	INITIALS	DATE	REMARKS
DIR	<i>3</i>			
DEP/DIR	<i>2</i>			STAT
EXEC/DIR	<i>1</i>		<i>7/7</i>	STAT
ASST FOR ADMIN				<i>1 to 2: Sandy</i>
ASST FOR OPS				<i>Believe you'll want to pass</i>
ASST FOR PA				<i>to [redacted]</i>
ASST FOR P&D				<i>for staffing</i>
CH/CSD				
CH/PD				STAT
CH/PSD				
CH/TID				
CH/CIA/PID				
CH/DIA/NPIC				
CH/SPAD				
LO/NSA				

*Action*

*1 to 2:  
Sandy  
Believe you'll  
want to pass  
to [redacted]  
for staffing*

*Ray Orr STAT  
None and I had  
the same reaction  
to the new  
instructions. Our  
paper seems to fill  
the bill, suggest we  
forward what we have  
to Nordbeck and if  
he wants something  
different, etc, we have  
time to make his  
readiness. 2.*

*File: Reports*

DATE

6 July 1964

**TRANSMITTAL SLIP**

**TO:**

Director, NPIC

ROOM NO.

BUILDING

6N212

Bldg. 213

REMARKS:

STAT

**FROM:**

Mr. Paul A. Borel

ROOM NO.

BUILDING

EXTENSION

7E32

Hqs.

~~SECRET~~

6 July 1964

MEMORANDUM FOR: Intelligence Assistant Directors  
 Director, National Photographic  
 Interpretation Center  
 Chief, Collection Guidance Staff  
 Chief, Research Staff

SUBJECT : Reporting to the President's Foreign  
 Intelligence Advisory Board

REFERENCE : Memorandum to Intelligence Assistant  
 Directors dated 7 May 1964, subject  
 as above.

1. We have now received additional guidance in outline form from the PFIAB concerning the preparation of the annual report to the Board covering fiscal year 1964. The portions of this outline applicable to the Directorate of Intelligence are attached. The Board has also extended the deadline for receipt of the overall report from CIA from 1 September to 1 October. This permits a corresponding extension to 15 August of the deadline for receipt by the O/DD/I of contributions by DDI elements.

50X1

2. In order to facilitate and assist in the preparation of contributions from the offices of the Directorate of Intelligence, I have asked [redacted] to work closely with the staff officers you have designated to draft your contribution.

[redacted]

PAUL A. BOREL  
ADDI/M

Attachment

50X1

~~SECRET~~

GROUP 1
Excluded from automatic
downgrading and
declassification

Reporting Outline

(Central Intelligence Agency)

Information concerning major intelligence related activities including the following (identifying in each instance, where applicable, the governing National Security Council Intelligence Directives, Director of Central Intelligence Directives, or other national policy directives, pursuant to which such activities are performed):

....

D. Intelligence collection requirements. (Coordination, formulation and tasking of requirements generated internally or by other agencies for purposes of meeting intelligence needs.)

E. Intelligence collection activities (reflecting significant results achieved during the reporting period) including those programs on the following list in which your agency performs a collection function:

- (1) Basic intelligence.
- (2) Biographic intelligence.
- (3) Political intelligence.
- (4) Economic intelligence.

....

(8) Photographic intelligence (collected by any means).

....

- (10) Geographic and geodetic intelligence.

....

**SECRET**

(14) Foreign broadcast monitoring and foreign publications acquisition.

(15) Exploitation of domestic sources for foreign intelligence purposes.

(16) Other.

F. Screening of raw intelligence. (Procedures employed in the field and at headquarters including description of programs designed to reduce unessential, duplicative reporting.)

G. Intelligence production.

(1) Current intelligence analyses. (Including organizational and procedural arrangements in the field and at headquarters; procedures for timely identification and exploitation of early warning and indicator-type data concerning developing crisis situations warranting prompt consideration at highest government levels.)

(2) National and Special Intelligence Estimates. (Support to and participation in the preparation of National and Special Intelligence Estimates for use in the national policy-making process.)

(3) National Intelligence Surveys. (Support to and participation in the preparation of National Intelligence Surveys, including the status of implementation of NIS production schedules to meet national and military requirements.)

(4) Other significant intelligence productions. (Identification of intelligence publications produced on a regularly scheduled basis for either inter-agency or intra-agency consumption.)

....

M. Deficiencies. (Significant gaps and deficiencies in departmental programs and efforts to meet intelligence and covert action needs, and steps being taken to remove such gaps and deficiencies.)