

24 Feb 70

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AL -

I've told [redacted] that we'll have our nomination to him tomorrow, 25 Feb, & he said OK.

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I've told [redacted] to prepare the papers quickly. Bob B. understands this is long shot this yr.

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CENTER ROLLING SLIP

Approved For Release 2004/02/12 : CIA-RDP78B05703A000500010030-7

DATE

Personnel

JR

2/19

TO	INITIALS	DATE	REMARKS
DIRECTOR	X		1-2
DEP/DIRECTOR			
EXEC/DIRECTOR	2		Here is the vacancy Notice on []
SPECIAL ASST	1	M 2/20	
ASST TO DIR			[] job.
ASST TO DEP/DIR			Nominations are due on Tuesday, 24 Feb. If we wish to sponsor anyone, we will have to move quicks. (I've asked Pus En to check on why it took so long to get there) If we intend to compete for either the OSR or OER job, we will have to be prepared to put up one of our good substantive people like []
CH/PPBS			
DEP CH/PPBS			
EO/PPBS			
CH/IEG			
DEP CH/IEG			
EO/IEG			
CH/PSG			
DEP CH/PSG			
EO/PSG			
CH/TSSG			
DEP CH/TSSG			
EO/TSSG			
CH/SSD/TSSG			
PERSONNEL			
LOGISTICS			
TRAINING			
RECORDS MGT			
SECURITY			
FINANCE			
DIR/IAS/DDI			
CH/DIAXX-4			
CH/DIAAP-9			

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VACANCY NOTICE

Deputy Director for Intelligence
Office

POSITION TITLE IO General	GRADE GS-15	POS. NO. 202
COMPONENT/LOCATION ODDI <input type="text"/> <input type="text"/>		
JOB DESCRIPTION: As Liaison Officer to the Defence Intelligence Staff incumbent maintains the flow of current intelligence between the military components of the Defence Intelligence Staff and CIA Headquarters. Attends meetings and briefings in the DIS and, on matters of interest to the DIS, presents the views and interpretations available from various publications and other communications received from Headquarters. Serves as a channel for administrative matters involving DIS and CIA Headquarters, such as handling exchange visits and participation in conferences. He is the point of contact for Agency personnel visiting DIS. Selects and forwards to Headquarters various documents and publications in DIS channels and related material from other sources. Maintains daily contact with the DD/I senior representative (DCOS/I) in order to receive current reporting and to support him in matters of mutual concern. (continued on next page)		
QUALIFICATIONS: Incumbent should have a strong military background with a current knowledge of military policies, procedures and problems. Should be thoroughly familiar with the intelligence production process, publications and offices concerned with intelligence production. Must be effective in liaison with senior <input type="text"/> American officials both civilian and military officers. Must possess the ability to brief, report and write effectively. He should have a detailed knowledge of the processing and security of photographic intelligence materials. (continued on next page)		
DEADLINE FOR NOMINATIONS: 24 February 1970	Accompanied by Official Personnel Folder and current biographic profile	

Applicants at lower grades (but not more than two grades below the grade of this vacancy) will be considered for this position

SIGNED

OFFICE O/DDI Admin Staff

ROOM NUMBER GE0442-Hg

DATE 9 February 1970

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JOB DESCRIPTION (continued)

Coordinates with and provides technical, substantive and administrative support in the field of photographic intelligence and security to members of the [redacted] Specifically, acts as principal control officer for the handling of certain sensitive material.

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QUALIFICATIONS (continued)

The person selected must be at new station in mid-June 1970. The tour of duty is for two years.

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VACANCY NOTICE

Deputy Director for Intelligence
Office

POSITION TITLE OER Representative	GRADE GS-15	POS. NO. 202
COMPONENT/LOCATION ODDI 		
JOB DESCRIPTION: Incumbent engages in liaison activities with those elements of the which have responsibilities for economic intelligence, and represents CIA in daily contact with DIS, including: exchange of views and substantive material; acquiring intelligence material not otherwise available to the Agency; and acting for other offices of CIA, at their request, on <u>ad hoc</u> questions. Provides assistance as requested to the Economic Section of the American Embassy and attends the Economic Minister's weekly staff meeting. Provides economic intelligence support to other elements of the The bulk of this is support for current intelligence liaison activities of the Senior DDI Representative.		
QUALIFICATIONS: Applicant should have a broad knowledge of the entire USIB organization, particularly in the field of OER economic intelligence. He should have substantive ability in the fields of intelligence research, analyses and reporting. He must be intimately familiar with research programs and objectives for economic intelligence as it applies in OER and have, as a minimum, a Bachelor's degree, preferably in economics or related social science, and several years experience with intelligence research. He must have a mature personality commensurate with (continued on next page)		
DEADLINE FOR NOMINATIONS: 24 February 1970 Accompanied by Official Personnel Folder and current biographic profile		

Applicants at lower grades (but not more than two grades below the grade of this vacancy) will be considered for this position

SIGNED
 OFFICE O/DDI Admin Staff
 ROOM NUMBER GE0442 Hq
 DATE 9 February 1970

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GROUP 1
 EXCLUDED FROM AUTOMATIC
 DOWNGRADING AND
 DECLASSIFICATION

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JOB DESCRIPTION (continued)

Performs such general liaison duties of a non-economic nature as may be assigned by Headquarters

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QUALIFICATIONS (continued)

the requirements for duties with senior U.S. and foreign officials.

The person selected must be at new station in mid-June 1970. The tour of duty is for two years.

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(When Filled In)

VACANCY NOTICE

DOMESTIC CONTACT SERVICE

Office

POSITION TITLE IO Contact (Reports Officer)	GRADE GS 11/12	POS. NO. 1441
COMPONENT/LOCATION [Redacted]		
JOB DESCRIPTION: * A. Duties include editing and/or rewriting intelligence reports resulting from interrogations of Cubans who have arrived in [Redacted] B. Provide support to the Chief, [Redacted] on matters pertaining to intelligence reporting. C. Assist in maintaining liaison between DOD personnel stationed at [Redacted] as interrogators.		
QUALIFICATIONS: A. Individual occupying this position must be a competent writer and editor, a general researcher and possess an analytical ability. He must be resourceful and able to work independently with a minimum of reference material available. B. A knowledge of Spanish would be helpful but is not mandatory. This individual will work with reports which are sourced by Spanish speaking individuals who in turn are interrogated by DOD personnel who have native fluency in Spanish. The ability to construct the final report in a literal manner in English is essential.		
DEADLINE FOR NOMINATIONS: 27 Feb 70 Accompanied by Official Personnel Folder and current biographic profile		

Applicants at lower grades (but not more than two grades below the grade of this vacancy) will be considered for this position

*This is a rotational assignment for a two-year period. The career service designator of the office of current assignment will be retained.

SIGNED

OFFICE OD/DCS

ROOM NUMBER 912, Key Bldg.

DATE 13 Feb 70