

file 50035

CONTRACT INSPECTION ASSIGNMENT RECORD

TO: TSSG/DED Attention: <input type="text"/>		DATE: 20 AUG 1969
FROM: SC&PS/TSSG		

SUBJECT: INSPECTION UNDER		
CONTRACT NO. <input type="text"/>	TASK ORDER	6
REQUISITION NO. 5500-5806-70	VOUCHER NO.	-
CONTRACTOR <input type="text"/>	NGA review(s) completed.	
ITEM <input type="text"/>	Time and Materials (Support in the P. I. Performance Studies)	

1. Your Office is responsible for performing inspection under the subject Contract. A part of this responsibility is the monitoring of the Contractor's performance at his facility to determine if the quality standards of the Contract are being met. It is also requested that you authenticate the need for and the proper use of any Government furnished property made available to the Contractor in accordance with the Contract.
2. To assist in our evaluation of this Contractor's capability and performance, send us a report of each inspection visit (Form 1897, Contract Inspection Report). Both the interim and the final reports should include information relative to the contractual provisions for delivery and expenditure, as well as your judgment of the Contractor's overall performance. The final report should be in narrative form and should include a statement certifying that all deliverable items listed in the Contract have been received. (Use reverse side of Form 1897 for narrative.)
3. Reports that indicate overall performance as unsatisfactory or barely adequate should support such evaluations with detailed explanations of the specific discrepancies and the corrective action which is being taken.
4. In order to establish a regular reporting cycle, the initial Inspection Report shall be submitted thirty days after the 15th of the month following the effective date of the Contract, (e.g. on a contract dated 5 June 1967, the first Inspection Report will be due 15 July). Subsequent reports will be submitted at sixty day intervals from the first due date (e.g. 15 September, 15 November, etc.).
5. The Inspection Report is the basis for payment of invoices submitted by the Contractor; therefore, it is important that they be submitted promptly as required above.
6. Incentive Contracts require close review during performance whenever award or performance incentives are to be applied. The final report must reflect an accurate evaluation of total performance and the level of objectives attained so as to establish the basis for incentive award.
7. Indicate your acceptance of this inspection responsibility by filling in the name of the inspector/monitor and his extension in the space below on one copy of this form and return it to us.

INSPECTOR/MONITOR	EXTENSION
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NEGOTIATED CONTRACT (SUPPLIES AND SERVICES)

REQUISITION OR OTHER PURCHASE AUTHORITY 5500-5806-70	CONTRACT/TASK ORDER NO. 2005-1969
ISSUING OFFICE NAME [Redacted]	[Redacted]
CONTRACTOR NAME [Redacted]	

CONTRACT FOR Support in the P. I. Performance Studies	AMOUNT T&M
-----------------------------------------------------------------	--------------------------

APPROPRIATION AND OTHER ADMINISTRATIVE DATA
Defense Order Rating DO C-9 Miscellaneous
Certified under DMS Regulation No. 1

Certification of the assigned DO rating on this Contract shall be as follows:
 U. S. Government Classified Contract No.
 [Redacted]

Use of this DO rating is mandatory on all subcontracts and purchase orders over \$500.00.

This negotiated contract is entered into pursuant to statutory authority and any required determination and findings have been made.

This contract is entered into, by and between the United States of America, hereinafter called the Government, represented by the Contracting Officer executing this contract, and above named Contractor who is an Individual, Partnership, Corporation, incorporated in the State of _____, hereinafter called the Contractor.

The parties hereto agree that the Contractor shall furnish the facilities and deliver all supplies and perform all the services set forth in the attached Schedule, or Task Orders, issued hereunder, for the consideration stated therein.

The rights and obligations of the parties to this contract shall be subject to and governed by the terms and conditions on the reverse hereof, attached Schedule and General Provisions. To the extent of any inconsistency between the Schedule and General Provisions, and any specifications or other provisions which are made a part of the contract by reference or otherwise, the Schedule and the General Provisions shall control. To the extent of any inconsistency between the Schedule and the General Provisions, the Schedule shall control. **Sections 1424A and 1424F Apply.**

The Contractor represents (a) that it is, is not, a small business concern. For this purpose, a small business concern is a concern that (i) is not dominant in its field of operation and, with its affiliates, employs fewer than 500 employees, or (ii) is certified as a small business concern by the Small Business Administration. (See Code of Federal Reg., Title 13, Ch. II, Part 103, 21 Fed. Reg. 9708, which contains the detailed definition and related procedures.), (b) that it has, has not, previously been denied a Small Business Certificate by the Small Business Administration, and (c) if offeror is a regular dealer, it also represents that all supplies to be furnished hereunder will, will not be manufactured or produced in the United States or its territories or possessions by a small business manufacturer or producer; and, further, makes the representations regarding contingent or other fees, set forth on the reverse hereof.

IN WITNESS WHEREOF, the parties hereto have executed this contract as of 1 July 19 69.

SIGNATURES (Type or print all names under all signatures)

CONTRACTOR BY [Redacted]	THE UNITED STATES OF AMERICA [Redacted]
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CONTRACTING OFFICER

WITNESSES (In case of corporation, witnesses not required, but certificate on the reverse must be completed.)

NOTICE

This material contains information affecting the National Defense of the United States within the meaning of the Espionage Laws, Title 18, U.S.C. Secs. 793 and 794, the transmission or revelation of which in any manner to an unauthorized person is prohibited by law.

When Filled In

CONFIDENTIAL

SECRET

SECURITY NOTE

This contract and correspondence relating thereto must be handled in strict accordance with classified handling and storage instructions furnished the contractor under separate cover by the procuring activity.

NOTE: Contractor, if a corporation, should cause the following certificate to be executed under its corporate seal, provided that the same officer shall not execute both the contract and the certificate.

CERTIFICATE

I, _____, certify that I am the _____
 _____ of the corporation named as Contractor herein; that
 _____, who signed this contract on behalf of the Contractor, was then _____ of said corporation; that said contract was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.

 (SIGNATURE) (Corporate Seal)

CONTRACTOR'S STATEMENT OF CONTINGENT OR OTHER FEES

The Contractor represents: (a) that he has, has not, employed or retained any company or person (other than a full-time bona fide employee working solely for the Contractor) to solicit or secure this contract; and (b) that he has, has not, paid or agreed to pay to any company or person (other than a full-time bona fide employee working solely for the Contractor) any fee, commission, percentage or brokerage fee, contingent upon or resulting from the award of this contract, and agrees to furnish information relating thereto as requested by the Contracting officer. (Note: For interpretation of the representation, including the term "bona fide employee," see General Services Administration Regulations, Title 44, Secs. 150.7 and 150.5(d), Fed. Reg. Dec. 31, 1952, Vol. 17, No. 253.)

TERMS AND CONDITIONS

1. SELLER'S INVOICES -- Invoices shall be prepared and submitted in triplicate unless otherwise specified. Invoices shall contain the following information: Contract number, Order number (if any), Item number; contract description of supplies or services, sizes, quantities, unit prices, and extended totals. Bill of lading number and weight of shipment will be shown for shipments made on Government bills of lading. The Contractor or his authorized representative will sign ONLY the original (ribbon typed copy, if typed). When the invoice is signed or receipted in the name of a company or corporation the name of the person signing, as well as the capacity in which he signs, must appear. For example: "John Doe Company, by John Smith, Secretary," "Treasurer," or as the case may be.

2. LABOR INFORMATION -- Attention is invited to the possibility that wage determinations may have been made under the Walsh-Healey Public Contracts Act providing minimum wages for employees engaged in the manufacture for sale to the Government of the supplies covered by this contract. Information in this connection, as well as general information as to the requirements of the act concerning overtime payment, child labor, safety and health provisions, etc. may be obtained from Wage and Hour and Public Contracts Division, Department of Labor, Washington 25, D. C.

3. DISCOUNTS: In connection with any discount offered, time will be computed from date of delivery of the supplies to carrier when delivery and acceptance are at point of origin or from date of delivery at destination or port of embarkation when delivery and acceptance are at either of those points, or from date correct invoice or voucher (properly certified by the Contractor) is received in the office specified by the Government if the latter date is later than the date of delivery.

4. SAMPLES: Samples of items, when required, must be submitted within the time specified and at no expense to the Government. If not destroyed by testing, they will be returned at Contractor's request and expense, unless otherwise specified in the Schedule.

5. GOVERNMENT-FURNISHED PROPERTY -- No material, labor, or facilities will be furnished by the Government unless otherwise provided in the Schedule.

6. AGENTS -- Contracts signed by an agent must be accompanied by evidence of his authority.

7. ALTERATIONS -- Any alterations in this contract made by the Contractor must be initiated by both the Contractor and Contracting Officer.

8. MISTAKES -- Contractors are expected to examine the drawings, specifications, circulars, schedule and all instructions pertaining to the supplies or services. Failure to do so will be at the Contractor's risk. In case of mistake in extension of price the unit price will govern.

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(SCHEDULE)	PAGE 1 OF 3 PAGES							
CONTRACT/TASK ORDER NO. 25X								
<p><u>SCOPE OF WORK:</u></p> <p>Under this program the Contractor shall furnish qualified personnel, facilities and services as may be required to efficiently and expeditiously accomplish such tasks in the area of Photointerpreter Performance as directed by the Technical Representative of the Contracting Officer and as set forth in the Contractor's Proposal for "Imagery Experimentation Support", dated 20 May 1969, which is incorporated herein by reference and made a part of this Contract.</p> <p><u>PERFORMANCE OF SERVICES:</u></p> <p>(a) The extent and character of the work to be done by the Contractor under this program shall be subject to the supervision, direction, control and approval of the Contracting Officer or his authorized technical representative.</p> <p>(b) The Contractor agrees to furnish sufficient personnel of the labor categories specified in the clause entitled "COMPENSATION/FUNDING" of this contract to assure successful prosecution of the work.</p> <p>(c) All operations under this program will be done in an efficient and professional manner and by qualified personnel of the Contractor's organization who are thoroughly familiar with the type of work being proposed.</p> <p>(d) Services required by the Contracting Officer and performed by the Contractor's personnel of the labor categories specified in the clause entitled "COMPENSATION/FUNDING" of this contract will be considered direct labor.</p> <p><u>PERIOD OF PERFORMANCE:</u></p> <p>The Contractor shall furnish services as set forth in this Contract at such times as may be required by the Contracting Officer or his technical representative during the period 1 July 1969 through 30 June 1970.</p> <p><u>COMPENSATION/FUNDING:</u></p> <p>There is hereby obligated for the aforesaid services an amount of <input style="width: 50px; height: 15px;" type="text"/> 25X <input style="width: 350px; height: 15px;" type="text"/> covering services to be performed during the period 1 July 1969 through 30 June 1970. The obligated amount is, as indicated, an estimated amount, it being understood that complete reimbursement for the aforesaid services by the Contractor shall be reimbursed in accordance with the following rates:</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left; width: 60%;">(a) <u>Category</u></th> <th style="text-align: left; width: 40%;"><u>Rate Per Hour:</u></th> </tr> </thead> <tbody> <tr> <td>00 Principal Scientist/Engineer I</td> <td rowspan="4" style="text-align: center; vertical-align: middle;"><input style="width: 60px; height: 60px;" type="text"/></td> </tr> <tr> <td>01 Principal Scientist/Engineer II</td> </tr> <tr> <td>02 Senior Scientist</td> </tr> <tr> <td>03 Scientist/Engineer</td> </tr> </tbody> </table>		(a) <u>Category</u>	<u>Rate Per Hour:</u>	00 Principal Scientist/Engineer I	<input style="width: 60px; height: 60px;" type="text"/>	01 Principal Scientist/Engineer II	02 Senior Scientist	03 Scientist/Engineer
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01 Principal Scientist/Engineer II								
02 Senior Scientist								
03 Scientist/Engineer								
NAME OF CONTRACTOR <input style="width: 700px; height: 20px;" type="text"/>								

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GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING
AND DECLASSIFICATION

CONFIDENTIAL

(SCHEDULE)

CONTRACT/TASK ORDER NO.

[Empty box for Contract/Task Order No.]

Category

Rate Per Hour:

- 04 Associate Scientist/Engineer
- 13 Engineering Clerk
- 15 E & D Machinist
- 20 Technical Specialist I
- 21 Technical Specialist II
- 22 Technical Specialist III

[Empty box for Rate Per Hour]

(b) Materials:

Any materials furnished by the Contractor at the request of the Technical Representative of the Contracting Officer shall be at net cost to the Contractor.

(c) Records:

The Contractor agrees to make available at the office of the Contractor at all reasonable times during the period of performance hereunder and for three (3) years thereafter any of the Time Records for inspection or audit by the Contracting Officer or his duly authorized representative.

(d) Payments:

The Contractor shall be reimbursed hereunder in accordance with Article 5 of Section F, Time and Material Provisions, attached to and made a part of this Contract.

(e) Government-Furnished Property:

Government-owned property in the Contractor's possession shall be maintained, controlled and accounted for in accordance with Article 11 of Section F, Time and Material Provisions, attached to and made a part of this Contract.

NEGOTIATED RATES:

It is understood and agreed that, while the contract covers the period 1 July 1969 to 30 June 1970, the hourly rates set forth in the clause entitled "COMPENSATION/FUNDING" are for the period 1 July 1969 to 31 December 1969. At the end of that period mutually acceptable rates will be negotiated to cover the period 1 January 1970 to 1 July 1970.

TRAVEL:

Travel expenses shall be reimbursed as follows:

- (a) Necessary travel expenses actually incurred by employees of the Contractor in performance of the work under this Contract. The use of less than first class air transportation is required when available.

NAME OF CONTRACTOR

[Empty box for Name of Contractor]

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(SCHEDULE)

CONTRACT/TASK ORDER NO.

25X

(b) Travel by automobile for required travel of employees of the Contractor under this contract shall be reimbursed at a rate not to exceed TEN CENTS (\$.10) per mile and such reimbursement shall be considered in lieu of the actual costs of such travel.

(c) Subsistence expenses actually incurred by employees of the Contractor while in a travel status under this Contract shall be reimbursed at a rate not to exceed EIGHTEEN DOLLARS AND NO CENTS (\$18.00) per day.

REPORTS:

The Contractor will furnish reports on such subjects and at such intervals as may be required by the Technical Representative of the Contracting Officer.

SECURITY:

The work to be performed hereunder is UNCLASSIFIED.

The association of the sponsor with the work to be performed hereunder is classified CONFIDENTIAL. This classified information shall be divulged only on a need-to-know basis and then only to those who have been authorized in writing by this Government component to have access to classified information. Correspondence originated by the Contractor and/or data to be submitted hereunder, the contents of which contain classified information, or refer to the name and/or address of the Contracting Officer shall be stamped by you with the classification of CONFIDENTIAL.

NAME OF CONTRACTOR

25X

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