

September 19, 1963

Re: Project 8258

[Redacted]

STAT

Dear Ed:

On August 1, 1963 I received a telephone call from Ken K., Washington office, who commented on the updated version of the light table they had received from us. The suggested changes were as follows:

1. Segment rollers are loose - suggest a bushing be inserted.
2. Slide lock shoe cuts into nickel plating of shaft and causes plating to peel. Suggested stainless steel shaft as a correction.
3. Rotation of light box is stiff and as a consequence the entire table has a tendency to move.
4. Handle of brake that locks the rotation is too long. It gets in the way when table is tilted. Suggest smaller handle.
5. 270mm reels work fine. However, when 9-1/2mm or two fives are used the tilt knob seems to get in the way.
6. Edges of table glass should be smoothed more. Too rough and may damage film.
7. Metal feet on table do not lift table high enough to get fingers under. Also they scratch the desk top or table top. Suggest we add rubber feet to the metal.
8. Edges of masking curtain not square with metal slide. Has a tendency to wrinkle.
9. Curtain rollers and shafts should be mounted on brackets attached to lamp mounting plate so that entire unit can be lifted out by simply removing the knurled thumb wheel on the outside.
10. Knobs were not positioned properly; tend to slip on shaft. Suggested holes be drilled or some indenture.

STAT

Subsequent to this we went through an organizational change and our [Redacted] was placed in charge of the [Redacted] Engineering Department. [Redacted] discussed the changes that were contemplated with Mr. William M. and apparently an agreement was reached as to how and when we were to proceed on the remaining eleven and the retro-fit of the light table in your Washington office.

STAT
STAT

- 2 -

To make our files historically complete with written authorizations and acceptances, we would appreciate receiving a confirmation of:

- (a) the acceptance of changes we planned to make;
- (b) acceptance of the first unit;
- (c) authorization to proceed with the remaining eleven units.

This will eliminate the possibility of rejection of the remaining eleven units through any misunderstanding.

We would also appreciate receiving an amendment to the contract changing the final delivery date. We discussed a date of December 1, 1963 and would appreciate another thirty days if possible.

A copy of this letter is being mailed to Mr. M. in Washington and we trust you will contact him to accomplish the requested documentation.

Very truly yours,

A handwritten signature in dark ink, appearing to be 'EWH'.

cc: William M., Washington