

SECRET

19912101

FIRST MONTHLY PROGRESS REPORT COVERING PERIOD
March 21, 1966 Through April 20, 1966

TASK ORDER #14 - [REDACTED]

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A. Current Status of Work

A series of general briefings provided by Center personnel covering organization, mission, functions and operation of the Center were attended by all contractor personnel. With the assistance of the Technical Monitor approximately 70 documents concerning Center input/output products, procedures, plans, and operations were acquired and reviewed by contractor personnel.

Based on this introductory information, preliminary descriptions of output products and functional flow diagrams identifying the Center organizational elements, functions, and sequence of events to produce each identifiable substantive output product were prepared. A series of interviews were then held by pairs of contractor personnel with appropriate Center personnel for the purpose of verifying the functional diagrams and expanding the functions in terms of their underlying processes. Process flow diagrams were then prepared to supplement the functional flow diagrams.

The contractor has accomplished a comprehensive understanding of the exploitation program (although additional elements will most likely turn up) and we believe the present level of information to provide an adequate basis for describing the current system and for identifying the current and projected substantive integrated information system requirements.

B. Problem Areas Encountered

Except for authorization to transfer top secret Code Word material to the contractor's [REDACTED] facility, there are no significant problems. In fact the contractor would note the thorough cooperation of Center personnel to willingly assist in providing data on Center activities.

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With regard to the problem of material transfer, it is essential that certain TCS reports be available to the contractor for use at the [REDACTED] facility. A secure area is available which meets the requirements for storage of TCS material. Authorization for transfer of material is required within five (5) days.

C. Projected Work For The Next Monthly Period

Product Flow Diagrams will be redrawn to reflect new data and to clearly identify functions performed in each Division, functions performed in common for multiple products, and identification and quantification of data sources.

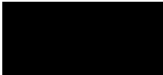
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Further interviews will be held with Center personnel for quantification of file data. Narrative descriptions of both Divisional functions and data flow during product preparation will be prepared. Current integrated information system requirements based on functions, inputs and files will be identified and changes in requirements based on a projected increase in work load will be prepared.

D. Status of Fund Expenditures to End of Monthly Period Including Overhead and G&A and Profit

Estimated Through April 20, 1966:

Budgeted Expenditures
Estimated Expenditures



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E. Documentation of Any Verbal Commitments and/or Agreements Made with the Technical Representative of the Customer During the Reporting Period

A meeting with IPD was arranged at the request of IPD personnel for April 21, 1966 to review current Data Processing problems and plans.

April 20, 1966

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