

TAB

VI. CONVERSION

Dual Staffing Systems (Old and New) will be maintained concurrently during the initial conversion phase. It will be unnecessary to convert approximately 26% of the computer records if standardized procedures are adopted to print identical records that follow each Office and Division on the Position Control Register.

A. Machine

The majority of data items currently in the T/O master can be converted via a one-time computer program if:

1. The proposed organization code is adopted and assigned to organizational elements currently identified on the Position Control Register in the predetermined sequence that they are listed.
2. The position title is derived solely from the Occupational Series Code and unique Military Occupational Speciality codes are adopted for military positions.
3. Planned Incumbency figures are derived by comparing the current planned incumbency and the current authorization figures.

- a. If equal, the number would be the planned incumbency; a designation would be made in the record indicating it is a limited position and that it counts against the Agency ceiling.
- b. If the current authorization field is equal to an asterisk (*), the number in the planned incumbency field would be utilized and a designation would be made in the record, indicating it is a flexible position.
- c. If the planned incumbency number is equal to zero (Ø) and the current authorization field has a number, the current authorization number would now be the planned incumbency; a designation would be made in the record indicating it is a limited position and does not count against the Agency ceiling. This condition currently exists for the Credit Union, EAA, Insurance Branch, etc.

4. Position category is determined by identifying:

- a. Military positions as those which possess a military pay schedule.
- b. Project positions as those which possess an

c. Staff positions as those that are not indicated in one of the above categories.

5. Position Sequence Number is initially assigned by the computer based upon the current sequence the position occupies in the file within an organizational element.

B. Manual

The following new data items that are not currently identified in the system would be manually coded and recorded after the initial computer conversion. (See COST - Section XI)

- Unique position condition code(s)
- Position Title Suffix(es)
- Supervisory level code(s)
- Abbreviated organizational title(s)
- Directorate Supergrade Ceilings
- Scientific Pay Schedule Agency Ceiling
- Upper-Level Office Ceilings
- Component Office Ceilings
- Office Average Grades
- Directorate Average Grades
- Directorate Ceilings

VI. CONVERSION

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Conversion from the old to the new [REDACTED] project will be done via a one-time computer program. All data maintained in the current project will be converted to the new [REDACTED] project. Since new data items are not being added to the new [REDACTED] project, all conversion can be accomplished through the use of the computer without the need for any manual effort by user components.

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