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~~Security Information~~

Executive Assistant to DCI  
Director of Training  
Weekly Summary Report

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24 October 1952

1. An appreciation session on the CIA Human Resources Program will be held with the top policy staff in OGD on Thursday, 30 October, at 11 a. m. in Room 2130 M Building. It is expected that the Program will be commenced in OGD the following week.

25X1A

2. Action was started on the employment of [redacted] now on the staff of the Naval Intelligence School, as a training instructor.

25X1A

3. On 21 October, OER representatives met with FSI staff to complete arrangements for the processing of Agency personnel into the first phase of the two-year program on the Near East beginning 1 March 1953. The Agency will be given a minimum of six and a maximum of nine slots for this program. The six personnel presently in the program (beginning October 1952) will move overseas prior to 1 March 1953. It is expected that the FSI field installation will be established and operative by this time.

4. A combined total of 209 students is presently enrolled in introductory and self-study courses in the Language Training Center and the Language Laboratory was used for a total of 922 3/4 hours during the week.

25X1A

5. Project [redacted]

Informal discussions have been held by [redacted] of the [redacted] Branch and [redacted] relative to training of Agency personnel in the use of personnel [redacted]. Implementation of the training program will probably necessitate a type of agreement similar to that which exists under present arrangements with the [redacted].

25X1A

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6. The second offering of the Order of Battle Course is filled to capacity. Registration for the next Reporting Course, however, has been light.

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7. Course Schedules

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[REDACTED] Course #15 to commence 27 October.

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[REDACTED] Course #12 to commence 10 November.

Operational Security Course #1 to commence 10 November.

8. The first presentation of a two weeks' Operational Security Course, designed particularly to meet the requirements of PP but also desired by FI, is scheduled for 10 November. In agreement with FI and PP Training Officers, the initial running of the course will be a seminar confined to 12 senior personnel, the majority of whom will be PP staff officers. It is planned to give the second presentation of the course about 1 December for 25 junior personnel and to follow this again in January with a smaller seminar for senior officers. This alternating program may be continued as long as desirable. [REDACTED] Chief, Training Development Staff, will be the Chief Instructor for this course.

25X1A

25X1A

25X1A

9. An increasing number of staff officers have been requesting short-period tutorial instruction in one or another of the subjects presented in the [REDACTED] training program. At the present time, the [REDACTED] staff is in a position to undertake such tutorial training, and these requests are being met. In addition to staff officers, two American staff or contract agents are being given tutorial instruction at [REDACTED]

25X1A

25X1A

10. [REDACTED] Chief Instructor, CE, has resigned from the Agency, effective 17 October. His departure leaves TR(S) without anyone on the instructor staff who has specialized qualification or experience in the CE field.

25X9

[REDACTED]

MATTHEW BAIRD

MB:brc  
cc: DD/A ✓  
DD/I  
DD/P

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