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3 April 1967

MEMORANDUM FOR: Director of Training

ATTENTION

25X1A9a

SUBJECT

Administrative Conference

(9-21 April 1967) - Brookings

Institute

25X1A9a

Pursuant to discussions between this office and the Office of Training during the week of 27 March 1967, this will confirm the withdrawal of Mr.

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from attendence at subject Conference as necessitated by extremely heavy office workloads requiring his presence at Headquarters during the

Conference period.

Deputy Chief Administrative Staff, O/DD/I

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Called hir Hayes at Brookings on 30 march -Oancelled from conference - Okay with Brookings / JA