

TAB

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TAB "B"

**T/O REQUIREMENTS FOR A CENTRAL INTELLIGENCE  
JOURNAL**

**I. T/O Requirements**

1. Initial T/O Requirements for the proposed journal are listed below:

1. Editor	GS-15	(1)
2. Assistant Editor	GS-14	(1)
3. Junior Editor	GS-9	(1)
4. Secretary-Stenographer	GS-5	(1)
TOTAL		(4)

**II. Discussion**

1. The above T/O is based on the belief that the journal would need a few highly competent people rather than a large staff of routine editorial and proof-reading personnel. Time and experiment alone would tell whether or not the staff would have to be enlarged.

2. The editor and assistant editor would have to be well versed in intelligence, have a good grasp of the US intelligence organization, be able to cooperate tactfully with contributors, and possess the considerable editorial skill necessary to produce a satisfactory publication under the rather unusual circumstances that the intelligence structure would impose. Grade levels, therefore, would have to be high enough to attract and retain persons with the requisite skill and experience.

3. In an office as small as that described, the third member of the staff, while not an actual editor, would have to be capable of acting for the editors in their absence as well as to read proof and manage the office. The person selected for the job should be intelligent, experienced, and capable of taking responsibility. A secretary-stenographer would be required for routine typing and general office duties.

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